Biddulph Town Council

Wednesday 4 November 2026

Dear Councillor

You are summoned to attend a meeting of the Town Council at **6.00 pm** on **Tuesday 10 November 2026,** at which the following business will be transacted.

This meeting will take place in the Council Chamber in the Town Hall.

Any Councillor unable to attend should forward their apologies either to the Chief Officer or the Mayor.

Yours sincerely

SM Haydon
CHIEF OFFICER

A G E N D A

The Mayor to confirm that attendees will be named in the Minutes, unless otherwise instructed.

63. PUBLIC PARTICIPATION
Staffordshire Police (**five minutes**)

64. TO RECEIVE AN UPDATE FROM COUNTY COUNCIL REPRESENTATIVES

Biddulph Town Council
Town Hall, High Street,
Biddulph, Staffordshire
Moorlands ST8 6AR
Tel: 01782 498480
e: office@biddulph-tc.gov.uk
www.biddulph.co.uk

65. APOLOGIES

To receive apologies and approve reasons for absence.

66. DECLARATIONS OF INTEREST

a) To declare any Disclosable Pecuniary Interests & Dispensations

b) To declare any Other Disclosable Interests

67. MINUTES

a) To **approve and sign** the Minutes of the Meeting of the Town Council held on Tuesday 13 October 2026

b) To **receive** the Minutes of the Recreation and Amenities Committee meeting held on Tuesday 13 October 2026

c) To **receive** the Minutes of the Planning Committee meeting held on Tuesday 20 October 2026

d) To **receive** the Minutes of the Town and Community Committee meeting held on Tuesday 20 October 2026

e) To **approve and sign** the Minutes of the Finance Strategy and Management Committee meeting held on Tuesday 27 October 2026

68. MAYORS COMMUNICATIONS

69. STANDING AGENDA ITEMS:

Councillors to note that these are existing standing agenda items and can be amended by resolution, if required.

a) To **receive** an update on the management of Town Council Assets

b) To **receive** an update on health and safety activities (inc. risk management)

c) To **receive** an update on 'Biddulph Works Together' project.

70. TO RECEIVE AN UPDATE ON OUTSIDE BODY MEETINGS ATTENDED SINCE THE OCTOBER 2026 MEETING (Updates only from the following meetings: Biddulph in Bloom, Moorlands Assembly, Staffordshire Parish Councils Association, Moorlands Partnership Board, Twinning Association and Fairtrade)

Biddulph Town Council

71. TO SIGN THE WHITE RIBBON PROMISE, ON BEHALF OF BIDDULPH TOWN COUNCIL: https://www.whiteribbon.org.uk/promise

72. TO CONSIDER THE CONTENT OF THE TRENT HEADWATERS PARTNERSHIP AGREEMENT (ATTACHED), WHICH WILL NEED TO BE SIGNED IF THE PROJECT IS SUCCESSFUL; THE TOWN COUNCIL IS A DELIVERY PARTNER

73. TO APPROVE THAT THE TOWN COUNCIL WILL MOVE FORWARD WITH A POLICY LAB PROPOSAL WITH GLASTONBURY TOWN COUNCIL (AND OTHERS) IN RELATION TO A COOPERATIVE COUNCILS PROJECT

74. TO CONFIRM THAT THE TOWN COUNCIL WILL PLAY AN ACTIVE ROLE IN A RESEARCH PROJECT UNDERTAKEN BY THE UNIVERSITY OF STAFFORDSHIRE IN RELATION TO BIDDULPH WORKS TOGETHER

75. TO AGREE A DATE FOR 'TEA WITH THE TOWN COUNCIL' TO CONSIDER TOWN COUNCIL PRIORITIES AHEAD OF PRECEPT SETTING

76. ACCOUNTS & FINANCE

a) To **approve** accounts to be paid in November 2026:

Expenditure over £500			
SMDC	Business Rates – TH	October	2368.00
Prism	Software Licensing – November	INV 250971	1073.88
Sandyford Properties Investments Ltd	Brown lees Storage Unit – Rent & Service charges	November	655.66

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Garden Plus	Burial Ground Maintenance	Inv 1512	2085.50
RGS	Lengthsman Work - October	Inv 43	595.00
RGS	Classic Car Show – Road Closure, Gazebo Set up and take down, Marshals	Inv 40	1070.00
Protech Electrical Ltd	Christmas Lights Lampholders and connections changed, brackets tested and certificates supplied	Inv 6017	5056.80
Protech Electrical Ltd	Christmas Lights LED lamps	Inv 6022	1440.00
Mazars	External Audit Fees	2025-26 Year End	2520.00
Piggots	Flagpoles Inspections		663.94
Hanley Print Services	Biddulph Calendars		707.50
SCC (Biddulph Library)	Warm Spaces – 3/7 to 11/09 & 18/09 to 18/12	BWT	850.00
Mayors Charities Account	*Cllr Lawton Mayoral Year – Transfer raised Funds from unity*	*For Info*	*1388.63*

Expenditure less than £500			
SMDC	Business Rates – Storage Unit	October	212.00
Scribe (Starboard Systems)	Civic.ly Subscription	Inv 24100	151.20
Tidysite Skip Services	Bin Emptying – w/c 19.10.26	Inv OUT-15303	178.76
Fifteen Group Ltd	Wifi & Office Phones – October	Inv 133781	97.58
Reliance High Tech	Lone Working Devices	Oct	37.80
Concept Elevators	Callout to Lift	Town Hall	183.30
Unity Trust	Bank Charges	September	19.15
Waterplus	Water Supply – Burial Ground	12 September to 12 October	26.96
Standard Life	Additional Voluntary Contribution	Staff Pension	300.00
Scottish Power	Electricity – Station Road	1st July to 1st October	63.79
Myers & Co	Employer Assist 26-27	15th Oct to 14th Nov	180.00
Prism	Telephone Charges – September	Inv 11978	309.65

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Mick Peers	Reimbursement – brown bin	Park lane allotments	46.00
Waterplus	Water Supply – Town Hall	27 Sep to 27 Oct	375.50
Royal British Legion	Remembrance Wreath		27.50
Waterplus	Water Supply – Visitor Centre	1 Oct to 1 Nov	90.96
Waterplus	Water Supply – Storage unit	1 Oct to 1 Nov	22.83
Waterplus	Water Supply – Moorland Rd Allotments	1 Oct to 1 Nov	78.10
E Davies	Eye Test - Reimbursement		20.00
J Hancock	Refreshments – Board In Biddulph – Reimbursement	BWT	50.48
CEF Electrical	Carpet Cleaner Repair	Library of Things	18.06
Tonis Treats	Refreshments – F&F 14.10.26	Inv 50	90.00
Tonis Treats	Refreshments – BLPG 13.10.26	Inv 49	90.00
Sandyford Properties	Building Insurance & Terrorism Cover	Aug 26 to Aug 27	204.34
Prism	Domain Renewal	2 yr	150.85
Protech Electrical Ltd	Christmas Lights – Replace Timers	Inv 6026	360.00
Octopus Energy	Electricity – Bus Hub	September	102.82
CEF Electrical Ltd	LED Festoon Bulbs	Town Hall	231.00
Great War Research	Research services Biddulph War Heroes		200.00
W Rogers	Travel Expenses	SPCA Meeting	33.10
Eon Next	Electricity – Storage Unit	Final Invoice – 1/9/26 to 31/10/26	39.76
Espo	Pens		2.40
Jasper Van Der Vilt Photography	Ride The Lights – Photography	Inv 024	112.50
Octopus Energy	Electricity – Christmas Lights	3/10 to 31/10	20.06
Filmbank Media	Biddulph Scratch Screening	Toy Story 5	171.60
Euro Digital Systems	Printing – 26 Sep to 25 Oct	Inv 177539	42.91

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TJB Pest Control Ltd	Pest Treatment	Moorland Rd Allotments	160.00
Octopus Energy	Electricity – Station Road	2nd Oct to 1st Nov	16.36
Concept Elevators (Andwis Lifts)	Lift Callout – Town Hall	Inv 463427	219.96

Credit Card			
GiffGaff	Mobile Phone	November	8.00
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Amazon	Rosette Ribbon	Homegrown & Homemade Event	25.69
Trophy Store	Trophies	Homegrown & Handmade Event / Classic Vehicle Show	30.99
Amazon	DVD		9.98
Amazon	Lever Arch Files & Staples		21.99
Amazon	Dividers		4.32
Nisbets	Water Filter Cartridge		49.78
First Aid For Less	First Aid Supplies	Coolpacks/Burns Kit	41.46
Amazon	Projector		148.19
Sainsburys	Business Breakfast Refreshments	(Invoiced SMDC for reimbursement)	54.31
Roots & Fruits	Business Breakfast Refreshments	(Invoiced SMDC for reimbursement)	98.00
Amazon	Wooden teaspoons		3.97
Amazon	Foody Caddy Rolls		5.86
Amazon	Coffee Sachets		9.40
Amazon	Elasticated Folders – Pack of 10		11.67
Amazon	Console Game	Know Your Place	62.95
Amazon	Green Rope		34.50
Amazon	Coffee Sachets		18.82
Amazon	Food Caddy Rolls		6.64
Trainline	Travel to London		108.77
Sainsburys	Feast & Flicks / Halloween	Refreshments	35.70
Sainsburys	Business Breakfast	Refreshments	53.85
Sainsbury	Refreshments for Glastonbury TC meeting		10.15

Well Pharmacy	Staff Flu Jabs		99.40
SMDC	Deputy Mayor – SMDC event tickets x2	Civic Allowance	14.00
Amazon	Lockable Noticeboard		284.00
Site King	Caretaker Work Trousers		22.50
Ibis	Accommodation – Event	Training	264.00
Instant Print	Comp Slips and Business Card		76.95
Facebook	Social Media Advertising		23.15

b) To **approve** supplementary accounts (to be tabled)

CONFIDENTIAL ITEMS

In accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, the Council is to determine which items, if any, should be taken with the public excluded.

77. TO CONSIDER ALTERNATIVE ARRANGEMENT WITH REGARDS TO THE ERECTION AND DISMANTLING OF STALLS AT THE CHRISTMAS LIGHTS EVENT

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