MINUTES OF THE RECREATION AND AMENITIES COMMITTEE MEETING, BIDDULPH TOWN COUNCIL
TUESDAY 8 SEPTEMBER 2026, 7PM
HELD AT BIDDULPH TOWN HALL, HIGH STREET, BIDDULPH ST8 6AR.

PRESENT:

- **Deputy Mayor:**

Councillor J Jones

- Councillor Rev. Y Case
- Councillor A Hart (Chair)
- Councillor JIM Garvey
- Councillor C Kisicki
- Councillor A Lawton
- Councillor C Brady
- Councillor N Lawton
- Councillor D A Proudlove
- Councillor A C W Parkes
- Councillor J Redfern
- Councillor N R Yates

IN ATTENDANCE:

- Mrs Sarah M Haydon – Chief Officer (Minute Taker)
- Mrs Margaret Warman -
- Ms Jodie Hancock – Events and Partnerships Officer
- Mrs Angela Williams – Administration Officer
- Councillor W Rogers

The Mayor recited the disclaimer regarding the recording of the meeting.

23. APOLOGIES AND APPROVAL OF ANY SUBSTITUTE MEMBERS

- Councillor K J Jackson
- Councillor C Smith

24. DECLARATIONS OF INTEREST

a) Disclosable Pecuniary Interests & Dispensations

Nothing to declare.

b) Other Interests

Nothing to declare.

25. MINUTES

a) To **approve and sign** the Minutes of the Recreation and Amenities Committee meeting held on Tuesday 14 July 2026

Proposed by Councillor Parkes, seconded by Councillor Garvey. All **agreed.**

b) To **receive** the Notes from the Transport Working Group meeting held on Monday 13 July 2026

Proposed by Councillor Garvey, seconded by Councillor Lawton. All **agreed.**

26. TO RECEIVE A VERBAL UPDATE ON THE PARK LANE ALLOTMENT COMMITTEE

The Chief Officer reported that since the Annual Allotment meeting, the Park Lane Allotment Committee had been formed.

The Chief Officer reported that the Committee have arranged their first community day, where they built their own compost bays. They have taken over the running of the National Allotment Association account, which manages their individual insurances, meaning this is no longer managed through the Town Council.

The update was **received.**

27. TO RECEIVE A VERBAL UPDATE ON THE CARRIAGE DRIVE PROJECT

As part of Transforming the Trent Headwaters project, the Town Council has submitted 'Carriage Drive Restoration'. The proposed budget is as follows:

Development Phase

Total project value	£ 16,000.00	
Total match contribution	£ 16,000.00	
Percentage match contribution		100.0%
	£ -	
Heritage Fund Grant Request	£ -	
Percentage grant request		0.0%

Delivery Phase

Total project value	£ 91,940.00	
Total match contribution	£ 6,940.00	
Percentage match contribution		7.5%
	£ -	
Heritage Fund Grant Request	£ 85,000.00	
Percentage grant request		92.5%

Total

Total project value	£ 107,940.00	
Total match contribution	£ 22,940.00	
Percentage match contribution		21.3%
Heritage Fund Grant Request	£ 85,000.00	
Percentage grant request		78.7%

The application will be submitted in November 2026, with the delivery phased likely to commence in July 2027, if successful.

28. TO RECEIVE A VERBAL UPDATE ON FUNDING OPPORTUNITIES FOR TREES

The Chief Officer reported that she has submitted a grant application for more trees to be planted along the Bateman Walk.

Councillor Hart reported that unfortunately two cedar trees were blown down in previous storms.

A separate grant application has been submitted for tree and shrub planting at the Halls Road recreational area, in partnership with Staffordshire Moorlands District Council (SMDC).

There was a discussion about ongoing maintenance. At the Bateman Walk, this would fall to the Town Council. SMDC would be responsible on their land.

The updated was **received**.

29. JOBS FOR LENGTHSMAN (STANDING AGENDA ITEM)

Councillor Jones questioned whether a painter had been found for the phone boxes. This was still ongoing.

Councillor Rogers asked whether Footpath 23 (footbridge) could be cut back.

CONFIDENTIAL ITEMS

In accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, the Council is to determine which items, if any, should be taken with the public excluded.

30. TO CONFIRM THAT CORRESPONDENCE HAS BEEN RECEIVED IN RELATION TO A GRAVE ISSUE AT BIDDULPH TOWN BURIAL GROUND

The Chief Officer noted that a letter had been received from a solicitor. This had initially been sent to Charlton's for their input. It maybe that the insurance company would need to be involved.

31. TO CONSIDER LAND OPPORTUNITIES WITHIN THE TOWN (STANDING AGENDA ITEM)

Opportunities were considered at:
Wharf Road disused toilets
Thames Drive green space
Briarswood green space
Corner of Woodhouse Lane

Updates would be considered at a future meeting.

The meeting ended at 7.53pm.

Signed…… Date…….