

# Biddulph Town Council



Wednesday 4 March 2026

Dear Councillor

You are summoned to attend a meeting of the Town Council at **6.00 pm on Tuesday 10 March 2026**, at which the following business will be transacted.

This meeting will take place in the Council Chamber in the Town Hall.

Any Councillor unable to attend should forward their apologies either to the Chief Officer or the Mayor.

Yours sincerely

SM Haydon  
CHIEF OFFICER

## A G E N D A

**The Mayor to confirm that attendees will be named in the Minutes, unless otherwise instructed.**

### 94. PUBLIC PARTICIPATION

Staffordshire Police (**five minutes**)

### 95. TO RECEIVE AN UPDATE FROM COUNTY COUNCIL REPRESENTATIVES



**Biddulph Town Council**  
Town Hall, High Street, Biddulph, Staffordshire  
Moorlands ST8 6AR  
Tel: 01782 498480  
e: [office@biddulph-tc.gov.uk](mailto:office@biddulph-tc.gov.uk)  
[www.biddulph.co.uk](http://www.biddulph.co.uk)

- 96. TO RECEIVE A PRESENTATION FROM CRAIG BROWNE, CHIEF EXECUTIVE OFFICER  
CITIZENS ADVICE STAFFORDSHIRE NORTH & STOKE-ON-TRENT**
- 97. APOLOGIES**  
To receive apologies and approve reasons for absence.
- 98. DECLARATIONS OF INTEREST**
- a) To declare any Disclosable Pecuniary Interests & Dispensations
  - b) To declare any Other Disclosable Interests
- 99. MINUTES**
- a) To **approve and sign** the Minutes of the meeting of the Town Council on  
Tuesday 10 February 2026  
<https://biddulph.co.uk/wp-content/uploads/2026/03/Minutes-Town-Council-10-FEBRUARY-2026-DRAFT-no-confid-1.pdf>
  - b) To **receive** the Minutes of the Recreation and Amenities Committee meeting on  
Tuesday 10 February 2026  
<https://biddulph.co.uk/wp-content/uploads/2026/03/Minutes-Recreation-and-Amenities-10-February-2026-Draft-NO-confid.pdf>
  - c) To **receive** the Minutes of the Planning Committee meeting held on Tuesday 17  
February 2026  
<https://biddulph.co.uk/wp-content/uploads/2026/03/Minutes-Planning-17-February-2026-DRAFT.pdf>
  - d) To **receive** the Minutes of the Town and Community Committee meeting held  
on Tuesday 17 February 2026  
<https://biddulph.co.uk/wp-content/uploads/2026/03/Minutes-Town-and-Community-17-February-2026-Draft-no-confid.pdf>
  - e) To **note** that the re-arranged meeting of the Finance Strategy and Management  
Committee held on Monday 16 February 2026 was not quorate.
- 100. TO CONFIRM THE INSURANCE PROVIDER FOR 2026-27**



**101. TO CONFIRM RECEIPT OF THE MINOR EMPLOYERS POOL VALUATION RESULT, IMPACTING THE EMPLOYER CONTRIBUTION RATE IN THE STAFFORDSHIRE PENSION SCHEME (ATTACHED)**

<https://biddulph.co.uk/wp-content/uploads/2026/03/20251105-Minor-Employers-Pool-Draft-2025-Valuation-Results.pdf>

**102. TO CONFIRM THE INTERNAL AUDITOR FOR 2025-26 AND ARRANGEMENTS IN PLACE (AGREEMENT ATTACHED)**

<https://biddulph.co.uk/wp-content/uploads/2026/03/Confirmation-of-Internal-Auditor-March-2026.pdf>

**103. MAYORS COMMUNICATIONS**

**104. STANDING AGENDA ITEMS:**

*Councillors to note that these are existing standing agenda items and can be amended by resolution, if required.*

- a) To **receive** an update on the management of Town Council Assets
- b) To **receive** an update on health and safety activities (inc. risk management)
- c) To **receive** an update on 'Biddulph Works Together' project.

**105. TO RECEIVE AN UPDATE ON OUTSIDE BODY MEETINGS ATTENDED SINCE THE FEBRUARY 2026 MEETING** (Updates only from the following meetings: Biddulph in Bloom, Moorlands Assembly, Staffordshire Parish Councils Association, Moorlands Partnership Board, Twinning Association and Fairtrade)

**106. TO CONSIDER RECOMMENDATIONS FROM THE LOCAL GOVERNMENT REORGANISATION AND DEVOLUTION WORKING GROUP MEETING ON 11 FEBRUARY 2026, REGARDING THE FIRST DRAFT OF AN EXPRESSION OF INTEREST FOR COMMUNITY ASSET TRANSFER**

**107. ACCOUNTS & FINANCE**

- a) To **approve** accounts to be paid in March 2026:



<b>Expenditure over £500</b>			
SMDC	Business Rates – TH	March	2428.00
Prism	Software Licensing – 28.02 – 29.03	Inv 235856	1054.48
Octopus Energy	Visitor Centre – Electricity	Feb	523.32
Moorland Contract Cleaning	Cleaning – Bus hub	Feb	1802.75
Moorland Contract Cleaning	Cleaning – Visitor Centre	Feb	1134.01
Sandyford Properties Investments Ltd	Brown lees Storage Unit – Rent & Service Charges	March	648.00
EDF Energy	Gas – Town Hall	February	2686.04
E-on Energy Solutions Ltd	Street Lighting Maintenance and Energy Charges	2025-26	5160.23
Biddulph Churches Together Foodbank	Councillor Grant Scheme 2025-26	Via Cllr Redfern, Cllr Case, Cllr Eardley & Cllr Hopkins	550.00
Toni's Treats	Civic Awards – Refreshments	INV 77	675.00

<b>Expenditure less than £500</b>			
St Lawrences Church	Councillor Grant Scheme 2025-26	Via Cllr Harper	250.00
Biddulph District Community Orchestra	Councillor Grant Scheme 2025-26	Via Cllr Kisicki and Cllr Case	250.00
Chartered Institute of Housing	CIH Chartered Member Renewal	2026	418.0
Hanley Print Services	Compliment Slips	INV 15034	30.00
Tonis Treats	Chinese New Year Event – Refreshments	INV 71	85.00
Waterplus	Water Supply – TBG	12 Jan to 12 Feb	26.25
Sarah Haydon	Travel Expenses	February	24.84
SMDC	Business Rates – Storage Unit	March	189.00
K.Wood	Window Cleaning	Feb	114.00
NALC	Annual Conference Ticket SH		102.00
Jodie Hancock	Biddulph Scratch & Feast & Flicks movies - FEB	Reimbursement	9.98
Tonis Treats	BLPG – Refreshments – BWT 10.02.26	INV 68	75.00

# Biddulph Town Council



Tonis Treats	Feast & Flicks – Refreshments - BWT – 11.02.26	INV 69	75.00
Eon Next	Electricity – Storage Unit	January	32.31
Fifteen Group Ltd	Wifi & Office Phones	INV 130108	94.80
Tidysite Skip Services Ltd	Bin Emptying w/c 16/02/26	INV 164655	108.35
Scottish Power	Station Rd Electricity	5 Nov 25 to 1 Feb 26	54.72
Prism	Phone Charges – January	INV 10353	302.32
The National Allotment Society	Membership Fee – Renewal 2026-27		84.00
Jasper Van der Vilt Photography	Chinese New Year – Photography	Inv 008	150.00
Reliance High Tech	Lone Working Devices – Feb		37.80
Sarah Haydon	Travel Expenses – Feb 2026		66.71
Waterplus	Water Supply – Town Hall	27 Jan to 27 Feb	372.63
Fenn	Paper		255.84
Moorland Contract Janitorial Ltd	Cleaning Supplies	Inv 4781	165.60
Time Assured Limited	St Lawrences Clock – Callout		336.00
Euro Digital Systems	Printing – Feb	Inv 162424	188.82
Tidysite Skip Services	Bin Emptying – w/c 23/02/26	Inv 164923	170.24
Scribe (Starboard Systems)	Year End Healthcheck Report	Inv 16252	154.80
Octopus Energy	Bus Hub - Electricity	Feb	92.72
Octopus Energy	Bus Hub - Electricity	01 March	2.73
Garden Plus	Hedge cutting and tree pruning	Moorland Rd Allotments	384.00
Waterplus	Water Supply – Visitor Centre	01 Jan to 01 March	117.62
Waterplus	Water Supply – Storage Unit	01 Feb to 01 March	17.86
Waterplus	Water Supply – Moorland Rd Allotments	01 Feb to 01 March	10.19
Tidysite Skip Services	Bin Emptying – w/c 02/03/26	Inv 165191	108.35
Unity Trust	Bank Charges	February	22.16



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Unity Trust	Transaction Stop Fee – Cancelled Cheque		8.00
Evolve It Support	Annual Renewal Web Hosting	10 Apr 2026 – 10 Apr 2027	276.00
Douglas Macmillan Hospice	Mayors Civic Awards – Entertainment (Singer’s request Donation for services)		100.00
NatWest	Bank Charges	31 <sup>st</sup> Jan to 27 Feb	0.95
Tonis Treats	BLPG – Refreshments 03.03.26	INV 78	50.00

<b>Credit Card</b>			
Sainsburys	Chinese New Year Event	Refreshments	6.64
Sainsburys	Chinese New Year Event	Refreshments	4.65
Sainsburys	Chinese New Year Event	Refreshments	2.50
Sainsburys	Chinese New Year Event	Refreshments	21.50
Sainsburys	Feast & Flicks Refreshments	11 <sup>th</sup> Feb	2.50
Amazon	Sellotape & Envelopes		24.87
Amazon	Multipurpose Labels and Strong Tape		16.53
Amazon	Lever Arch File		8.87
Amazon	Seal Labels		3.38
Amazon	Ear Plugs		11.98
Amazon	Rubber Doorguards		9.94
Amazon	Industrial Cleaning Rubber Gloves		7.50
GiffGaff	Mobile Phone	March	8.00
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GiffGaff	Mobile Phone	March	8.00
Chells Building Supplies	Gravel Stones for Car Park	Moorland Road Allotments	51.00
Sainsburys	Meeting Refreshments & BWT Thank you Chocolates		26.60
Sainsburys	BLPG 24.02 & Board In Biddulph – Refreshments		83.10
Foxtail Florist	Congratulatory Gift – Clerk of The Year	NALC Star Council Awards	50.00

# Biddulph Town Council



Facebook	Social Media Advertising		21.51
Aldi	Civic Awards–Refreshments		50.02
Sainsburys	Civic Awards – Refreshments		22.50
Sainsburys	Civic Awards – Refreshments		10.70
Canva	Annual membership Renewal		99.99
Sainsburys	Civic Awards – Refreshments		58.30
Amazon	Cellophane Bags	Mayors Civic Awards – Gift Bags	13.98
Amazon	Tissue paper, Ribbons & Tags	Mayors Civic Awards – Gift Bag Supplies	13.98
Amazon	Thermocouple for Digital Thermometer	Town Hall	19.99
Amazon	Phone Screen Protectors	Caretaker Phones	6.98
Amazon	USB C Plug Fast Charger		9.49

**b)** To **approve** supplementary accounts (to be tabled)



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