

Biddulph Town Council



MEETING: Finance Strategy and Management Committee
DATE: Tuesday 24 March 2026
TIME: 5.30pm
LOCATION: Council Chamber

AGENDA

107. APOLOGIES AND APPROVAL OF SUBSTITUTE MEMBERS

108. DECLARATIONS OF INTEREST

- i. Disclosable Pecuniary Interests
- ii. Other Interests

109. MINUTES

- a) To **confirm** the Minutes of the Finance Strategy and Management Committee meeting held on 27 January 2026 (approved at the Town Council meeting on 10 February 2026)

<https://biddulph.co.uk/wp-content/uploads/2026/03/Minutes-Finance-27-January-2026-FINAL-No-Confidential-1.pdf>

- b) To **note** that the re-arranged Finance Strategy and Management Committee meeting to be held on Monday 16 February 2026 was not quorate. An agenda was published, but no minutes are available.

110. AUDIT AND ACCOUNT MATTERS

- a) To **approve** the bank reconciliations for December 2025 and January 2026 (attached)

<https://biddulph.co.uk/wp-content/uploads/2026/03/ALL-BANKS-RECONCILIATION-DEC-2025.pdf>

<https://biddulph.co.uk/wp-content/uploads/2026/03/ALL-BANKS-RECONCILIATION-JAN-2026.pdf>



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- b) To **receive** the Cost Centre Year Comparison Summary until 18 March 2026 (attached)

<https://biddulph.co.uk/wp-content/uploads/2026/03/Cost-Centre-Comparison-18-March-2026.pdf>

- c) To **note** that the next internal control visit will take place on Tuesday 31 March 2026

111. POLICY REVIEW (ATTACHED)

- a) To **approve** the new Information Technology Policy

<https://biddulph.co.uk/wp-content/uploads/2026/03/Information-Technology-Policy-January-2026.pdf>

- b) To **approve** the revised Data Protection (GDPR) and Retention Policy

<https://biddulph.co.uk/wp-content/uploads/2026/03/Data-Protection-GDPR-and-Retention-Policy-February-2026.pdf>

- c) To **approve** the new Members Training Policy

<https://biddulph.co.uk/wp-content/uploads/2026/03/Members-Training-Policy-January-2026.pdf>

- d) To **approve** the revised CCTV Policy

<https://biddulph.co.uk/wp-content/uploads/2026/03/CCTV-Policy-February-2026.pdf>

- e) To **approve** the revised Appraisal and Review Policy

<https://biddulph.co.uk/wp-content/uploads/2026/03/Appraisal-and-Review-Policy-Including-Form-March-2026.pdf>

- f) To **approve** the revised Flexible Working Policy

<https://biddulph.co.uk/wp-content/uploads/2026/03/Flexible-Working-Policy-March-2026.pdf>

- g) To **approve** the revised Whistleblowing Policy

<https://biddulph.co.uk/wp-content/uploads/2026/03/Whistleblowing-Policy-March-2026.pdf>

- h) To **approve** the revised Annual Leave and Special Leave Policy

<https://biddulph.co.uk/wp-content/uploads/2026/03/Annual-Leave-and-Special-Leave-Policy-March-2026.pdf>



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112. ASSERTION 10

To **receive** an update on the new Assertion 10 requirements as part of the Annual Governance and Accountability Return (AGAR)- briefing note attached.

<https://biddulph.co.uk/wp-content/uploads/2026/03/Assertion-10-February-2026.pdf>

113. STANDING AGENDA ITEMS

- a) To **consider** disposal of any assets, in line with the Asset Management Policy and Financial Regulations
- b) To **confirm** approved suppliers as part of the Procurement Policy

In accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, the Council is to determine which items, if any, should be taken with the public excluded.

CONFIDENTIAL ITEMS

114. TO CONSIDER CLOSURE OF THE NATWEST RESERVE ACCOUNT

115. TO RECEIVE A PRESENTATION ON TOWN COUNCIL ASSETS ENERGY USAGE

116. TO RECEIVE AN UPDATE ON THE DEVELOPMENT OF THE TOWN HALL FRONTAGE

117. TO APPROVE A QUOTATION AND APPROACH TO TAX ADVICE (EMAIL ATTACHED)

118. TO CONSIDER PROCUREMENT ACTIVITY IN RELATION TO THE DEVELOPMENT OF THE GARDEN OF REMEMBRANCE AT THE WOODHOUSE BURIAL GROUND



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119. TO CONSIDER OPTIONS REGARDING THE BRIARSWOOD SITE

120. TO AGREE THE REMIT AND WORK PLAN OF THE EFFICIENCY WORKING GROUP

121. QUOTATIONS

- a) To **approve** the quotation for the annual boiler service and gas tightness test
- b) To **consider** the replacement of the Town Hall automatic door unit
- c) To **approve** the quotation to test and inspect the stage lighting (annual)

SM Haydon
Chief Officer/ Responsible Financial Officer

copy to the Mayor, the Deputy Mayor, Councillors Brady, Eardley, Harper, Hart, Hawley, Hopkins, Jackson, Jones, Rogers, Salt, Wood, Yates



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