

APPLICATION FOR THE INSTALLATION OF A PLAQUE ONTO A MEMORIAL BENCH

Date of application

Applicant details:

Full name and title	
Address	
Email address	
Telephone number	
Name of individual(s) to be remembered on the plaque	
Preferred location of memorial bench	

Please notify us of any change of name or address so we can contact you if we need to.

Inscription for plaque:

The inscription should be restricted to 100 letters, including spaces.

For example, *'In (Loving) Memory of the name of the person, recognition of public office (if appropriate) and the dates of birth and death'*.

☐ I enclose my cheque payment of £1600.00 / £360.00 (*please circle*)
(Payable to Biddulph Town Council) or

☐ I have made a BACS payment of £1600.00 / £360.00 (*please circle*) to
Biddulph Town Council
(Unity Account Number 20491893, Sort Code 60 83 01)

Data Protection Act:

Please confirm your consent below. You can grant consent to any or all of the purposes listed. You can find out more about how we use your data from our 'Privacy Notice' which is available from our website www.biddulph.co.uk or from Biddulph Town Hall.

You can withdraw or change your consent at any time by contacting the Town Council.

- We may contact you to keep you informed about what is going on in the Town Council's area or other local authority areas including
- ☐ news, events, meetings, clubs, groups and activities. These communications may also sometimes appear on our website, or in printed or electronic form (including social media).
 - ☐ We may contact you about groups and activities you may be interested in participating in.
 - ☐ We may use your name and photo in our newsletters, bulletins or on our website, or our social media accounts (for example our Facebook page or X (previously known as Twitter) account).

I apply for consent to introduce this memorial into the Burial Ground and declare that all the statements to be inscribed on the memorial (for example names and dates) are accurate.

I have read and understand Biddulph Town Council's Policy on memorial benches.

I am the next of kin of the individual(s) named on the plaque.

Signed: Date:
.....

Print:

For Office Use Only:

Application (including correct fee) Received:

Memorial Ordered:

Memorial Installed:

Expiry of Memorial: