

Biddulph Town Council



MEETING: Finance Strategy and Management Committee
DATE: Tuesday 22 April 2025
TIME: 5.30pm
LOCATION: Council Chamber, Town Hall.

AGENDA

115. APOLOGIES AND APPROVAL OF ANY SUBSTITUTE MEMBERS

116. DECLARATIONS OF INTEREST

- i. Disclosable Pecuniary Interests
- ii. Other Interests

117. MINUTES (ATTACHED)

To **confirm** the Minutes of the Finance Strategy and Management Committee meeting held on 25 March 2025 (approved at the Town Council meeting on 8 April 2025)

118. AUDIT AND ACCOUNTS MATTERS

- a) To **approve** the bank reconciliation for February 2025- all accounts (attached).
- b) To **receive** a detailed cost centre report at 14 April 2025 (attached). A variance report will be presented in the meeting.
- c) To **receive** a copy of the Practitioners Guide for 2025.

119. TO CONFIRM MEMBERSHIP OF THE COOPERATIVE COUNCILS INNOVATION NETWORK



LOCAL COUNCIL
AWARD SCHEME
QUALITY GOLD



Biddulph Town Council
Town Hall, High Street, Biddulph, Staffordshire
Moorlands ST8 6AR
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120. POLICIES

To approve the following policies (attached):

- a) Reviewed Mayoral Handbook
- b) Reviewed Guidance on Recording in Public Meetings Policy
- c) Reviewed Policy on the Use of Amanuenses
- d) Reviewed Employee Code of Conduct
- e) To consider proposed changes to the Financial Regulations before formal approval at the Annual Meeting of the Town Council in May

STANDING AGENDA ITEMS

121.

- a) To **consider** disposal of any assets, in line with the Asset Management Policy and Financial Regulations
- b) To **confirm** approved suppliers as part of the Procurement Policy

In accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, the Council is to determine which items, if any, should be taken with the public excluded.

CONFIDENTIAL ITEMS

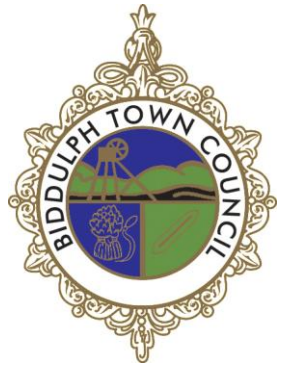
**122. TO CONSIDER THE REVISED GRANTS POLICY (ATTACHED).
A REVISED APPLICATION FORM WILL BE CREATED FOLLOWING
APPROVAL OF THE POLICY. THE GRANT SCHEME SHOULD OPEN FOR
APPLICATIONS AT THE END OF APRIL 2025**

**123. TO RECEIVE A VERBAL UPDATE ON THE TOWN HALL FRONTAGE
DEVELOPMENT- CONTRACT UPDATE MEETING TO BE HELD ON 22
MARCH**



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- 124. TO CONSIDER ANY QUOTATIONS RECEIVED SINCE THE AGENDA WAS PUBLISHED**
- 125. ITEM REFERRED FROM THE GARDEN OF REMEMBRANCE (WOODHOUSE BURIAL GROUND) WORKING GROUP: TO APPROVE NEXT STEPS WITH THE GARDEN OF REMEMBRANCE DEVELOPMENT**
- 126. TO APPROVE ACTIONS IN RELATION TO OUTSTANDING TENANT FEES**
- 127. TO RECEIVE THE OUTCOME OF STAFF APPRAISALS AND TO APPROVE RECOMMENDATIONS**
- 128. TO CONFIRM ONGOING ARRANGEMENTS REGARDING CARETAKING PROVISION**

SM Haydon
Chief Officer/ Responsible Financial Officer

copy to the Mayor, the Deputy Mayor, Councillors Brady, Eardley, Harper, Hart, Hawley, Hopkins, Jackson, Jones, Rogers, Salt, Smith, Wood



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