

Biddulph Town Council



Wednesday 2 April 2025

Dear Councillor

You are summoned to attend a meeting of the Town Council at **6.00 pm on Tuesday 8 April 2025**, at which the following business will be transacted.

This meeting will take place in the Council Chamber in the Town Hall.

Any Councillor unable to attend should forward their apologies either to the Chief Officer or the Mayor.

Yours sincerely

SM Haydon
CHIEF OFFICER

A G E N D A

The Mayor to confirm that attendees will be named in the Minutes, unless otherwise instructed.

99. PUBLIC PARTICIPATION

Staffordshire Police (**five minutes**)



Biddulph Town Council
Town Hall, High Street, Biddulph, Staffordshire
Moorlands ST8 6AR
Tel: 01782 498480
e: office@biddulph-tc.gov.uk
www.biddulph.co.uk

100. APOLOGIES

To receive apologies and approve reasons for absence.

101. DECLARATIONS OF INTEREST

- a)** To declare any Disclosable Pecuniary Interests & Dispensations
- b)** To declare any Other Disclosable Interests

102. TO RECEIVE THREE PRESENTATIONS FROM CO-OPTION APPLICANTS FOR EAST AND WEST WARD VACANCIES:

- Each candidate will remain outside the Council Chamber whilst others are presenting.
- A brief verbal presentation will be delivered by each candidate, taking no more than five minutes.
- There should be no discussion of the presentations, but clarification could be sought on particular issues.
- If further discussion is necessary, this may be referred by resolution to a confidential section of the agenda.
- Following presentations by candidates, the Mayor will call for nominations, which should be duly proposed and seconded. This will determine suitable candidates.
- When all the nominations have been received, a vote should be taken.

PLEASE VIEW THE CO-OPTION POLICY FOR FURTHER INFORMATION.

103. MINUTES

- a)** To **approve and sign** the Minutes of the Town Council meeting on Tuesday 11 March 2025
- b)** To **receive** the Minutes of the Recreation and Amenities Committee meeting held on Tuesday 11 March 2025
- c)** To **receive** the Minutes of the Planning Committee meeting held on Tuesday 18 March 2025
- d)** To **receive** the Minutes of the Town and Community Committee meeting held on Tuesday 18 March 2025
- e)** To **approve and sign** the Minutes of the Finance Strategy and Management Committee meeting held on Tuesday 25 March 2025
- f)** To **receive** the confidential notes from the Local Government Reorganisation and Devolution Working Group meeting held on 1 April 2025



104. MAYORS COMMUNICATIONS

105. STANDING AGENDA ITEMS:

Councillors to note that these are existing standing agenda items and can be amended by resolution, if required.

- a) To **receive** an update on the management of Town Council Assets
- b) To **receive** an update on health and safety activities (inc. risk management)
- c) To **receive** an update on 'Biddulph Works Together' project.

106. TO RECEIVE AN UPDATE ON OUTSIDE BODY MEETINGS ATTENDED SINCE THE MARCH 2025 MEETING (Updates only from the following meetings: Biddulph in Bloom, Moorlands Assembly, Staffordshire Parish Councils Association, Moorlands Partnership Board, Twinning Association and Fairtrade)

107. TO RECEIVE AN UPDATE ON THE TOWN HALL FRONTAGE DEVELOPMENT

108. ACCOUNTS & FINANCE

- a) To **approve** accounts to be paid in April 2025:

Expenditure over £500			
SMDC	Business Rates – TH	April	2429.50
Sandyford Property Services	Rent and Service Charges – Brown Lees Storage Unit	April	648.00
EDF	Gas – Town Hall	02.03.25 – 31.03.25	2490.78

Expenditure less than £500			
Standard Life	Pension Voluntary Contribution	April	250.00
Prism	Telephones	February	289.43
Waterplus	TBG – water Supply	12 Feb – 12 March	61.56
Unity	Bank Charges	5 Dec – 4 March	19.10
Applied Logo Services Ltd	Biddulph to London Print	Mayors Charity Ride	18.00



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Applied Logo Services Ltd	Biddulph to London Print	Mayors Charity Ride	18.00
Grenkeleasing	Printer Quarterly Lease	Apr – June	165.60
SMDC	Business Rates – Storage Unit	April	190.35
SMDC	Business Rates – Burial Ground	2025-26	369.26
Fifteen Group	Wifi & Office Mobiles	March	94.80
Unity Trust	Services Charges	March	27.90
Tidysite Skip Services	Bin Emptying w/c 17/03/25	Inv 152243	177.00
NatWest	Bank Charges DD	February Charges	16.88
Myers & Co	HR Assist	12 th March – 11 th April	150.00
Squirrel Hayes 1 st School	Town Councillor Grant Scheme 24-25	Via Cllr Harper	250.00
Tidysite Skip Services	Bin Emptying w/c 24/03/25	Inv 152528	148.86
Tidysite Skip Services	Bin Emptying w/c 31/03/25	Inv 152811	92.58
Moorland Contract Janitorial Ltd	Cleaning Supplies – Bus Hub	Inv 4106	87.56
Octopus Energy	Electricity – Bus Hub (DD)	March	97.50
NALC	Staff Training	Asset Management SH	42.00
Beartown Soul Promotions	Biddulph's Got Soul 2 Event	Event Entertainment, equipment hire, promotion and tickets	425.00
Biddulph Library (SCC County Fund)	BWT – Coffee Mornings	2024-25	252.00
Toni's Treats	BLPG Refreshments 25/2	Inv 77	50.00
Toni's Treats	BLPG Refreshments 11/3	Inv 1	75.00
Toni's Treats	Feast&Flicks Refreshments 12/3	Inv 2	50.00
Toni's Treats	Dementia Approach Refreshments 13/3	Inv 3	30.00
Toni's Treats	BLPG Refreshments 1/4	Inv 4	65.00
SMDC	Lease of Land – Congleton Road	Allotments	90.00
Toni's Treats	BLPG Refreshments 18/3	Inv 4	55.00
Scottish Power	Station Road – Electricity	9 Nov 24 – 7 Feb 25	13.50
English Martyrs Church	BWT Warm Spaces	Food Hygiene courses (x4 volunteers)	£96
Wayne Rogers	Travel Expenses – Repair Tap		4.05
ICCM	Membership Renewal	2025/26	105.00



Hanley Print Services	Printing:	Note: inv amount is £320.00 not £305.00	320.00
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Credit Card			
GiffGaff	Mobile Phones	April	8.00
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B&M	Cleaning Supplies & Meeting refreshments		13.74
Sainsburys	Feast & Flicks Refreshments 12/3		38.50
VistaPrint	Banner	Mayors Pathway Event	51.45
Thomann GmbH	Speaker Stands	Town Hall	43.18
NatWest	Cash Withdrawal Charges	(Chinese New Year – Biddulph Chinese)	5.57
Amazon	Wooden Stakes – signs	Butterfly Garden	28.99
Facebook	Social Media Advertising		24.85
Amazon	DVDs		27.98
Amazon	DVD		5.99
Amazon	Tea Bags	Groups – refreshments	24.09
Amazon	Food Waste Caddies	Town Hall	41.99
Amazon	Compostable Bin Liners	Town Hall	9.95
Amazon	Stationary – Sharpie Pens		12.02
Amazon	DVD		7.52
Amazon	Audio Speaker Adapter		13.99
Amazon	Stage – mixing desk cabling		15.98
Amazon	Wooden Stakes – signs	Butterfly Garden	21.32
Amazon	DVD		14.99
Sainsburys	Meeting Refreshments		12.40
Amazon	Coffee Sticks		45.88

b) To approve supplementary accounts (to be tabled)



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