

Biddulph Town Council



Wednesday 3 November 2021

Dear Councillor

You are summoned to attend a meeting of the Town Council at **6.00 pm** on **Tuesday 9 November 2021**, at which the following business will be transacted.

Please note, this will be a face-to-face meeting in the Council Chamber in the Town Hall.

Any Councillor unable to attend should forward their apologies either to the Chief Officer or the Mayor.

Yours sincerely

SM Haydon
CHIEF OFFICER

A G E N D A

47. PUBLIC PARTICIPATION

- *Staffordshire County Council representative(s)*
- *Staffordshire Police*

The Mayor to confirm that attendees will be named in the Minutes, unless otherwise instructed.



Biddulph Town Council
Town Hall, High Street, Biddulph, Staffordshire Moorlands ST8 6AR
Tel: 01782 498480
e: office@biddulph-tc.gov.uk www.biddulph.co.uk

48. APOLOGIES

To receive apologies and approve reasons for absence.

49. DECLARATIONS OF INTEREST

- a) To declare any Disclosable Pecuniary Interests & Dispensations
- b) To declare any Other Disclosable Interests

50. MINUTES

- a) To **approve and sign** the Minutes of the meeting of the Town Council held on 12 October 2021
- b) To **receive** the Minutes of the meeting of the Recreation and Amenities Committee held on 12 October 2021
- c) To **receive** the Minutes of the Planning Committee meeting held on 19 October 2021
- d) To **receive** the Minutes of the meeting of the Town and Community Committee held on 19 October 2021

51. MAYORS COMMUNICATIONS

52. STANDING AGENDA ITEMS:

- a) To **receive** an update on the Town Council's covid pandemic response
- b) To **receive** an update on the management of Biddulph Town Hall
- c) To **receive** an update on health and safety

53. STAFFORDSHIRE MOORLANDS DISTRICT COUNCIL- STATEMENT OF PRINCIPLES

The Gambling Act 2005 requires that Staffordshire Moorlands District Council prepare and publish a Statement of Principles every three years.

This Statement sets out how the Authority intends to exercise its functions under the Act and the principles it intends to apply. It will also provide clarity for licensing applicants and residents.

A copy of this Draft Statement of Principles can be viewed at:

<https://www.staffsmoorlands.gov.uk/article/1409/Consultations>

Biddulph Town Council



The amendments to this Draft Statement are made in reference to updated guidance etc. and are detailed in blue in the document.

For the Town Council to **approve** a response in relation to the amended Statement of Principles.

54. TO APPROVE A SUBMISSION TO THE LOCAL COUNCIL AWARD SCHEME

The National Association of Local Councils (NALC) operates an award scheme that 'celebrates the successes of the very best local councils and provides a framework to support all local councils to meet their full potential'. There are three different levels of award: Foundation, Quality and Quality Gold.

In May 2021, just 50 local councils listed on NALC's records had achieved Quality Gold status.

The scheme is not so much about WHAT we do, but more about HOW we operate. Such as, is Biddulph Town Council legislatively compliant? Do we follow good practice? Do we provide community leadership?

Councillors voted in support of completing an application for the Award Scheme at the Finance Strategy and Management Committee meeting on 15 June 2021.

Over the last few months, we have been completing the application form and have created six statements – topics determined by NALC (all attached).

The final step is for Council to confirm by resolution that:

1. This Council has **read** the Local Council Award Scheme Foundation (criteria 1-26), Quality (criteria 1-17) and Quality Gold (criteria 1- 2d) application and six statements.
2. This Council **confirms** it complies with the criteria set out for the Local Council Awards Scheme; which includes publication of certain documents and the holding of records/policies for the specified award.
3. This Council **approves** the submission of the application and six statements for the Local Council Award Scheme.



55. ACCOUNTS & FINANCE

a) The following accounts to be paid in **November 2021**:

Expenditure between £500 and £5000

EON	£3574.51
Highway Lighting Maintenance and Use 2021/22	
D&G	£3137.52
93 Bus October 2021	
SJS Jukes Ltd	£2380.80
Additional Plinth Garden of Remembrance	
Staffordshire Moorlands District Council	£2027.00
Town Hall Business Rates November 2021	
Prism	£534.37
IT Support and Licensing November 2021	
Ash Waste Services	£517.38
Town Burial Ground Waste, November 2021	

Expenditure less than £500

Business Products	£403.99
October Photocopier Usage and Supplies	
EIS	£345.60
2D Lamps	
Ignite Facilities LTd	£330.00
Boiler Repairs as per quote 1565	
Urban Vision	£315.00
Planning Committee Training	
Prism	£191.64

Biddulph Town Council



Office Landlines September 2021

Market Stall Contractors Market Stall Erection Dec 2021	£180.00
Derbyshire County Council Emergency Lights Service Sept 2021	£167.94
Myers and Co HR Assist Nov - Dec 2021	£150.00
Ken Wood September 2021 Window Cleaning	£114.00
Fifteen Group Wifi October 2021	£102.00
Staffordshire Moorlands District Council Lease of Land at Congleton Road, 21/22q3	£90.00
Tidysite Bin Empties 11/10 Various Sites	£85.20
Katelyn Ball Volunteer Expenses Nov 2021	£80.00
Brian Carter Volunteer Expenses Nov 2021	£80.00
Tidysite Bin Empties, 04/10 Various Sites	£68.10
Tidysite Bin Empties 25/10 Various Sites	£68.10
Tidysite	£68.10



Bin Empties 01/11 Various Sites

Tidysite £62.10

Bin Empties 18/10 Various Sites

E.On Next £56.41

Electricity Christmas Lights Account

CA3 Studios £55.00

Dimmer Pack Inspection (Stage Lighting)

Moorland Contract Janitorial £41.04

Cleaning Supplies

SPCA £30.00

Training - Freedom of Information

SPCA £30.00

Training - Social Media for Councillors

Hanley Print Services £30.00

Compliment Slips

Royal British Legion Poppy Appeal £25.00

Poppy Wreath

Hanley Print Services £24.00

Vinyl Stickers

b) To consider supplementary accounts