

Biddulph Town Council



Wednesday 7 July 2021

Dear Councillor

You are summoned to attend a meeting of the Town Council at **6.00 pm** on **Tuesday 13 July 2021**, at which the following business will be transacted.

Please note, this will be a face-to-face meeting. Business on the agenda below is essential. Please ensure you have read the guidance note before attending this meeting to ensure you have an understanding of the requirements. The meeting will also be available to view electronically.

Any Councillor unable to attend should forward their apologies either to the Chief Officer or the Mayor.

Yours sincerely

SM Haydon
CHIEF OFFICER

Members of the public and press are welcome to view the meeting via the 'Biddulph Town Council' Facebook page or at www.biddulph.co.uk

A G E N D A

12. PUBLIC PARTICIPATION

To receive verbal or written representations from:

- *Staffordshire County Council representative(s)*
- *Staffordshire Police*

The Mayor to confirm that attendees will be named in the Minutes, unless otherwise instructed.



Biddulph Town Council
Town Hall, High Street, Biddulph, Staffordshire Moorlands ST8 6AR
Tel: 01782 498480
e: office@biddulph-tc.gov.uk www.biddulph.co.uk

13. APOLOGIES

To receive apologies and approve reasons for absence.

14. DECLARATIONS OF INTEREST

- a) To declare any Disclosable Pecuniary Interests & Dispensations
- b) To declare any Other Disclosable Interests

15. MINUTES

- a) To **approve and sign** the Minutes of the meeting of the Town Council held on 22 June 2021
- b) To **approve and sign** the Minutes of the Annual Town Meeting held on 6 July 2021

16. MAYOR'S COMMUNICATIONS

17. STANDING AGENDA ITEMS:

- a) To receive an update on the Town Council's covid response
- b) To receive an update on the management of Biddulph Town Hall
- c) To receive an update on health and safety

18. TO AGREE THE LICENSE FOR THE USE OF THE ALDI LAND FOR THE 93 BUS SERVICE (license and plan attached)

19. TO NOTE THAT THERE WILL BE A SPECIAL MEETING OF THE TOWN COUNCIL ON TUESDAY 27 JULY 2021, 6PM TO APPROVE A CO-OPTED COUNCILLOR VACANCY

Biddulph Town Council



20. ACCOUNTS & FINANCE

a) The following accounts to be paid in **July 2021**:

Expenditure Greater than £5000

Staffordshire County Council

£9985.79

Amey Highway Options Report

Expenditure between £500 and £5000

D&G Bus Ltd

£3322.08

93 Bus Service, June 2021

Time Assured Limited

£2400.00

Supply and Install new clock movement and controller

Staffordshire Moorlands District Council

£2027.00

Business Rates Town Hall July 2021

Derbyshire County Council

£1800.52

Boiler and Gas Service February 2021

SPCA and NALC subscription

£1533.00

Training Courses and Subscription Fees

Moorland Contract Cleaning

£1315.32

Bus Hub Clean, June 2021



Moorland Contract Cleaning

£1178.63

Grange Country Park Visitor Centre Clean, June 2021

Derbyshire County Council

£1011.24

Window Cleaning August 20 - April 21

Prism

£534.37

IT support and licenses July 2021

Expenditure Below £500

SLCC

£464.00

Membership Fees, Sarah Haydon

Ash Waste Services

£443.03

Bin Empties Town Burial Ground

Grenke

£439.67

Photocopier Lease, 21/22 q2

Elizabeth Thompson

£240.00

Internal Audit Fees 20/21 financial year

Derbyshire County Council

£218.59

Lift Button Repair

C J Skelhorne Jewellers

£182.02

Deputy Mayoral Chain Update

Market Stall Contractors

£180.00

Biddulph Town Council



Erection of Market Stalls, August 2021

Barry Harrison

£170.00

Skip Hire - Park Lane Allotments

Staffordshire Moorlands District Council

£166.00

Business Rates Bus Hub July 2021

Note that this expenditure will be refunded along with all business rates paid for this site since 10 August 2020

Charlton Solicitors

£158.00

Refund of extra burial fees paid

Myers and Co

£150.00

HR Advice July - August 21

Business Products

£139.52

Photocopier Usage June 2021

Derbyshire County Council

£138.43

Blending Valves Service

Derbyshire County Council

£138.00

Visitor Centre Strike Plate Issue

K Wood

£114.00

Window Clean Biddulph Town Hall



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Fifteen Group

£102.00

Phones and Wifi July 2021

Derbyshire County Council

£98.78

Fire Extinguisher Service

Staffordshire Moorlands District Council

£90.00

Lease of Land at Congleton Road, 21/22 Q2

Katelyn Ball

£90.00

Volunteer Expenses, July 2021

Brian Carter

£80.00

Volunteer Expenses, July 2021

Tidysite

£70.50

Town Hall Bin Empties 22/06/2021

Applied Logo Services

£50.68

2 x fleeces

Tidysite

£47.40

Town Hall Bin Empties 14/06/2021

Tidysite Skip Services

£47.40

Town Hall Bin Empties 28/06/2021

WaterLogic

£6.00

Cooler Rental June 2021

Biddulph Town Council



Mayors Charity

£3.00

Donation included in payment to Town Council

Note the following regarding accounts

Joan Buck

£1750.00

Town Council Summer 2021 Grant Award - Churnet Sound Radio

Note that this payment authorised in June 2021 will be made directly to Joan Buck who will transfer the funds to Churnet Sound Radio as per a written agreement provided to the Town Council Officers. This is necessary due to the Grant Awardee's bank account being unable to accept cheques

Chatterley Vics FC

£225.00

Town Councillor Grant 20/21, Councillor McLoughlin, Councillor Harper to Biddulph Predators.

Note that this payment was authorised to Biddulph Predators in May 2021, but will not be paid until July 2021 due to delays in receiving the grant form. The payee's organisation name has changed from Biddulph Predators to Chatterley Vics FC

b) To approve additional accounts

