

Biddulph Town Council



Variance Explanation, 2020-21

Box 3- Other Income

On 10 August 2020, the Town Council signed a 25-year lease with Staffordshire Moorlands District Council to take over the management of the Town Hall and Wharf Road Bus Hub (inc. public conveniences). The Management Agreement included a financial contribution from Staffordshire Moorlands District Council. In addition, the Town Council will receive the income from tenants and bookings. The figures in relation to the District Council's contribution are as follows:

	Biddulph Town Hall	Wharf Road WCs	Total
Current net cost of facility	£60,440	£52,070	£112,510
2020/2021 (100%)	£60,440	£52,070	£112,510
2021/2022 (87.5%)	£52,855	£45,561	£98,446
2022/2023 (75%)	£45,330	£39,053	£84,383
2023/2024 (62.5%)	£37,775	£32,544	£70,319
2024/2025 (50%)	£30,220	£26,035	£56,255

This agreement will be reviewed after five years.

Box 4- Staff Costs

With the management of the Town Hall and other facilities (from 10 August), the Town Council took on new responsibilities for staffing. Three caretakers were TUPE Transferred to the Town Council. In addition, the Town Hall reception service is now managed by the Town Council. As a result, two part-time staff were employed (effective November 2020) to undertake this role. The District Council contribution is detailed here:



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2. Services and Reception Services

BTC will enter into the Service Level Agreement to provide the Services with SMDC which includes a customer service provision for a separate fee of £8,500 pa each year during the term of this management agreement and which sum SMDC will pay to BTC quarterly in advance – the first full payment to be made on 1 October 2020 to be apportioned accordingly. The Service Level Agreement will be signed and agreed once recruitment has taken place, until that time SMDC Customer Services will continue to deliver the service at Biddulph reception.

Town Council staff are also funded to provide a Police reception service. The Management Agreement details this:

Police Service. Currently the police are subject to a lease. BTC will retain all the income from this lease. Agreement to provide the Police with reception service will be between the Police and BTC and subject to a separate service level agreement



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