

Biddulph Town Council



MEETING: Finance Strategy and Management Committee
DATE: Tuesday 27 April 2021
TIME: 5.30pm
LOCATION: Via Zoom- the link to participate in the meeting will be sent separately.

AGENDA

1. DECLARATIONS OF INTEREST

- i) Disclosable Pecuniary Interests
- ii) Other Interests

2. APOLOGIES

3. MINUTES

- a) To **confirm** the Minutes of the meeting held on 23 March 2021 (approved at the Town Council meeting on 13 April 2021)
- b) To **receive** the Notes from the Emergency Planning Working Group meeting held on 15 April 2021

4. TO RECEIVE MARCH 2021 BANK RECONCILIATION (INFORMATION ATTACHED)

5. TO RECEIVE UNAUDITED 2020-21 REPORTS:

- a) Earmarked Reserves 2020-21
- b) Trial Balance for Month 12 2020-21 a & b
- c) Detailed Income & Expenditure by Budget Heading 31-03-2021

6. TO APPROVE EMPLOYEE AND EMPLOYER PENSION CONTRIBUTIONS (INFORMATION ATTACHED)

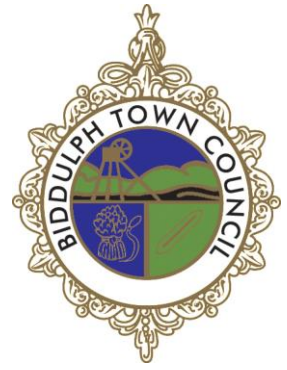
7. TO APPROVE THE PURCHASE AND USE OF A CARD PAYMENT MACHINE FOR TOWN COUNCIL PAYMENTS, LINKED WITH THE NATWEST CURRENT ACCOUNT (INFORMATION ATTACHED)



Biddulph Town Council
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8. POLICY REVIEW:

- a) To approve the revised Employee Code of Conduct
- b) To approve the revised Investment Strategy
- c) To approve the revised Fraud Anti Bribery and Corruption Policy

9. CONFIRMATION OF 2021-22 DIRECT DEBITS AND REGULAR CREDIT CARD PAYMENTS (CONTRACT SPREADSHEET TO BE SENT SEPARATELY)

10. TO CONSIDER RESPONSES FROM SURVEY MONKEY IN RELATION TO THE DEVELOPMENT OF THE BUS HUB AND TO CONSIDER FURTHER ACTION (<https://www.surveymonkey.com/stories/SM-7ZDB99RC/>)- PAPER VERSION AVAILABLE

11. TO REVIEW AND APPROVE THE 2021-22 FINANCIAL REGULATIONS (ATTACHED)

12. TO RECEIVE BIDDULPH IN BLOOM ACCOUNTS FOR 2020 (ATTACHED)

13. TO NOTE THAT THE SPRINGFIELD ROAD GRASS CUTTING CONTRACT HAS BEEN EXTENDED UNTIL JUNE 2021. THE TENDER WILL BE ADVERTISED SHORTLY (2017 DOCUMENT ATTACHED); COUNCILLORS TO PROVIDE FEEDBACK ON REQUIREMENTS

In accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, the Council is to determine which items, if any, should be taken with the public excluded.

CONFIDENTIAL ITEMS

14. TO CONSIDER THE TOWN COUNCIL'S RESPONSE IN RELATION TO THE DEATH OF HRH PRINCE PHILIP

15. TO RECEIVE AN UPDATE IN RELATION TO PAYMENT RECEIVED FROM STAFFORDSHIRE MOORLANDS DISTRICT COUNCIL REGARDING THE MANAGEMENT OF THE TOWN HALL AND TO CONSIDER AN APPROPRIATE RESPONSE



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- 16. TO RECEIVE A VERBAL UPDATE FROM COUNCILLORS HAWLEY AND PERKIN IN RELATION TO THE INTERNAL CONTROL VISITS COMPLETED IN APRIL 2021 (FORMAL REPORT TO FOLLOW AT A LATER DATE)**
- 17. TO APPROVE A QUOTATION FOR REPLACEMENT 'WELCOME TO BIDDULPH' SIGNS (QUOTATIONS TO BE SENT SEPARATELY)**
- 18. TO RECEIVE AN UPDATE FROM THE CHIEF OFFICER IN RELATION TO A STAFFORDSHIRE MOORLANDS ARTS COUNCIL BID AND TO AGREE WHAT THE TOWN COUNCIL'S INVOLVEMENT WILL BE (further information can be read here: <https://www.artsCouncil.org.uk/creative-people-and-places/creative-people-and-places-2022-25-joining-national-portfolio>)**
- 19. TO RECEIVE AN UPDATE IN RELATION TO THE ALDI SITE BUS ACCESS AND TO AGREE THE NEXT STEPS**
- 20. TO CONSIDER THE DRAFT TENDER DOCUMENTATION FOR THE TOWN HALL BAR AND TO AGREE A PROCESS FOR PROGRESSING THIS (INFORMATION ATTACHED)**
- 21. TO RECEIVE AN UPDATE FROM THE CHIEF OFFICER IN RELATION TO TENANCIES WITHIN THE TOWN HALL**
- 22. TO CONSIDER INVESTMENT IN A TOWN CENTRE PROPERTY (INFORMATION TO BE SENT SEPARATELY)**
- 23. TO RECEIVE RECOMMENDATIONS FROM THE MAYOR AND CHIEF OFFICER IN RELATION TO THE BIDDULPH GRANGE COUNTRY PARK EXPRESSIONS OF INTEREST AND TO AGREE THE INDIVIDUALS OR ORGANISATIONS WHO WILL BE INVITED TO DISCUSS THIS OPPORTUNITY FURTHER (SUBMISSIONS TO BE SENT SEPARATELY)**

SM Haydon

Chief Officer/ Responsible Financial Officer

copy to: the Mayor, the Deputy Mayor, Councillor Adams, Brady, Hall, Harper, Hart, Hawley, Jackson, Perkin, Rogers, Salt, Sheldon MBE, Yates



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