

Biddulph Town Council



Thursday 1 April 2021

Dear Councillor

You are summoned to attend a virtual meeting of the Town Council at **6.00 pm** on **Tuesday 13 April 2021** held via Zoom, at which the following business will be transacted. The Zoom link to participate in the meeting will be sent separately.

Any Councillor unable to attend should forward their apologies either to the Chief Officer or the Mayor.

Yours sincerely

SM Haydon
CHIEF OFFICER

Members of the public and press are welcome to view the meeting via the 'Biddulph Town Council' Facebook page or at www.biddulph.co.uk

A G E N D A

1. PUBLIC PARTICIPATION

To receive verbal or written representations from:

- *Staffordshire County Council representative(s)*
- *Staffordshire Police*

The Mayor to confirm that attendees will be named in the Minutes, unless otherwise instructed.

2. APOLOGIES

To receive apologies and approve reasons for absence.



Biddulph Town Council
Town Hall, High Street, Biddulph, Staffordshire Moorlands ST8 6AR

Tel: 01782 498480
e: office@biddulph-tc.gov.uk www.biddulph.co.uk

3. DECLARATIONS OF INTEREST

- a) To declare any Disclosable Pecuniary Interests & Dispensations
- b) To declare any Other Disclosable Interests

4. MINUTES

- a) To **approve** the Minutes of the Town Council meeting held on 9 March 2021
(Minutes to be **signed** when restrictions on social distancing have been relaxed)
- b) To **receive** the Minutes of the Recreation and Amenities Committee held on 9 March 2021
- c) To **receive** the Minutes of the Planning Committee meeting held on 16 March 2021
- d) To **receive** the Minutes of the Town and Community Committee held on 16 March 2021
- e) To **approve** the Minutes of the Finance Strategy and Management Committee meeting held on 23 March 2021 (to be sent separately by email w/c 5 April 2021)

5. MAYOR'S COMMUNICATIONS

6. STANDING AGENDA ITEM- COVID RESPONSE UPDATE

7. STANDING AGENDA ITEM- TO RECEIVE AN UPDATE ON THE MANAGEMENT OF BIDDULPH TOWN HALL

8. STANDING AGENDA ITEM- UPDATE ON HEALTH AND SAFETY

9. TO APPROVE THE ATTACHED POLICY ON THE USE OF AMANUENSES

Biddulph Town Council



10. TO CONFIRM RECOMMENDATIONS FROM THE TOWN AND COMMUNITY COMMITTEE MEETING:

- a) The Support Staffordshire Community Officer will be based in Biddulph Town Hall (no fee to be paid), working closely with Town Council officers.
- b) Biddulph Town Council to write to the District Council to request a supplementary planning document in relation to 20-mph limits for new developments.

11. THE CHIEF OFFICER TO PROVIDE AN UPDATE ON MEETINGS IN MAY AND JUNE IN LIGHT OF NEW GOVERNMENT GUIDANCE (BRIEFING NOTE ATTACHED)

12. ACCOUNTS & FINANCE

- a) To approve accounts and Finance for April 2021

Expenditure over £5000

RGS Maintenance **£7100.00**
Burial Ground Maintenance - April to October 2021

Expenditure over £500 and below £5000

Staffordshire Moorlands District Council **£2029.25**
Business Rates April 2021 - Town Hall

Ray Gibson **£1300.00**
Storage of Artisan Stall Equipment April - September 2021

Prism **£759.00**
Cabling Costs Door Entry and Radio Station

Prism **£534.37**
IT services April 2021



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Expenditure Below £500

Staffordshire Moorlands District Council Business Rates 2021/22 - Burial Grounds	£439.12
Grenke Photocopier Rental Q1 2021/22	£439.67
Brian Webster Plumbing and Heating Repairs to Urinals	£270.00
Staffordshire Moorlands District Council Business Rates April 2021 - Wharf Road Toilets	£170.00
Staffordshire Moorlands District Council Moorland Road Allotment Cost Q1 2021/22	£90.00
Fifteen Group Mobile Phone and Wifi	£102.00
Brian Carter Volunteer Expenses April 2021	£80.00
Katelyn Ball Volunteer Expenses April 2021	£80.00
CommuniCorp Subscription to Local Councils Update	£75.00
Brammers Shoes Repair of safety boots	£55.00
Countrywide Grounds Maintenance Springfield Road Grass Cutting	£61.40
Barry Harrison Stop Tap Valve	£35.00
Cleaning and Hygeine Distributors Ltd Hand Towels	£26.39

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E.On Next

£7.99

Electricity, Town Hall, February 2021

Expenses paid in March 2021 to allow for payment within the 2020-21 financial year

Biddulph in Bloom	£6125.00
Installment 4, 2021-22 grant	
Mayor's Charity Account	£4165.00
Civil Allowance Transfer	
Terraplas	£3451.20
Turf Protection Mats	
Green Tree House Charity	£1000.00
Town Council Grant Award, November 2021	
Hanley Print Services	£393.00
Banners, Leaflets, Foamex Boards and Backdrop	
Moor First School Fund	£250.00
Councillor Grant - Councillor Garvey and Councillor Hawley	
High Peak Borough Council	£256.30
Fire, Health and Safety Advice / Reporting	
Myers and Co	£150.00
HR Advice Retainer April - May 2020	
Churnet Sounds CIC	£125.00
Councillor Grant - Councillor Garvey (Paid December 2021)	
Biddulph Local People's Project	£100.00
Councillor Grant - Councillor Barlow	
Business Products	£72.91
Photocopier Usage March 2021	



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Ray Gibson Station Road landscaping	£60.00
SLCC Staff Training	£24.00
Tidysite	£23.10

- b) To approve **Supplementary Accounts**, received after the agenda has been published.