

Biddulph Town Council



Wednesday 2 September 2020

Dear Councillor

You are summoned to attend a virtual meeting of the Town Council at **6.00 pm** on **Tuesday 8 September 2020** held via Zoom, at which the following business will be transacted. The Zoom link to participate in the meeting will be sent separately.

Any Councillor unable to attend should forward their apologies either to the Chief Officer or the Mayor.

Yours sincerely

SM Haydon
CHIEF OFFICER

Members of the public and press are welcome to view the meeting via the 'Biddulph Town Council' Facebook page or at www.biddulph.co.uk

A G E N D A

1. PUBLIC PARTICIPATION

To receive verbal or written representations from:

- *Staffordshire County Council representative(s)*
- *Staffordshire Police*

The Mayor to confirm that attendees will be named in the Minutes, unless otherwise instructed.

2. APOLOGIES

To receive apologies and approve reasons for absence.

3. DECLARATIONS OF INTEREST

- To declare any Disclosable Pecuniary Interests & Dispensations
- To declare any Other Disclosable Interests



Biddulph Town Council
Town Hall, High Street, Biddulph, Staffordshire Moorlands ST8 6AR

Tel: 01782 297845
e: biddulph@staffordshire.gov.uk www.biddulph.co.uk

4. MINUTES

- a) To **approve** the Minutes of the Town Council meeting held on 14 July 2020
(Minutes to be **signed** when restrictions on social distancing have been relaxed)
- b) To **receive** the Minutes of the Planning Committee meeting held on 21 July 2020
- c) To **receive** the Minutes of the Planning Committee meeting held on 25 August 2020

5. MAYOR'S COMMUNICATIONS

6. STANDING ITEM- COVID RESPONSE UPDATE

7. TO RECEIVE AN UPDATE ON THE MANAGEMENT OF BIDDULPH TOWN HALL

8. TO RECEIVE AN UPDATE ON THE BIDDULPH GRANGE COUNTRY PARK VISITOR CENTRE LEASE

9. TO APPROVE THE NALC SALARY SCALES (ATTACHED) AND BACKDATED PAY

10. TO APPROVE THE APPOINTMENT OF TWO CUSTOMER SUPPORT ASSISTANTS AND TO NOTE THAT THE FINANCE AND ADMINISTRATION OFFICER POST HAS BEEN RE-ADVERTISED

11. TO NOTE THAT WIFI HAS NOW BEEN INSTALLED IN THE TOWN HALL

12. TO APPROVE A DISPENSATION FOR COUNCILLOR ADAMS, DUE TO ILL HEALTH

13. ACCOUNTS & FINANCE

- a) To approve expenditure below paid in **August**; this is in addition to those items that were included within the July 2020 Town Council meeting.

AUGUST

Expenditure above £5000

None

Expenditure above £500 and below £5000

D&G Bus Provision of the 93 service (confirmed figure)	3537.40
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Expenditure below £500

SLCC item approved in July was £391 not £363

Ash Waste item approved in July was £364.02 not £358.74

Biddulph Town Council



Fifteen item approved in July was £259.20 not £57.67 (paid by Direct Debit) The larger cost included WIFI connection.

Petty Cash	53.29
M. Peers Park Lane allotment repairs	52.89
Aaron Locksmiths Town Council Office, third floor	136.00
Silvermaze Final amendments to map	54.00
Alan Richardson Plumbing items	45.15
Jodie Hancock Plumbing items	114.99
Minster Carpets Office suite	846.00
Business Products	18.58
SLCC webinars	180.00

b) To approve **September** expenditure.

Expenditure above £5000

Staffordshire Moorlands District Council Rates- Biddulph Town Hall	15,595.46
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Expenditure above £500 and below £5000

Moorlec Electrical Services Ltd Electrical Works in Town Council office space	2347.69
Fifteen Group Installation of WIFI (to be reimbursed by SMDC)	2385.60
Re-issue of cheque to Minster Mills	828.00



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Flooring in Town Council office suite

Staffordshire Moorlands District Council

Rates- Public Conveniences

1279.63

Expenditure below £500

EBM

Market labels

51.60

Tidysite

Woodhouse Burial Ground bins

23.10

SLCC

Webinars/ Training sessions

162.00

Business Products

Copies

9.36

FW and D Wain

Dishwasher

239.99

Ash Waste

Town Burial Ground bins

445.80

Parish Online

Annual subscription

336.00

Waterplus

Water at Woodhouse Burial Ground

24.69

Alan Richardson

Paint

35.00

Brian Carter

Expenses at Woodhouse Burial Ground

40.00

Expenses at Public Conveniences

60.00

Waterplus

Water at Town Burial Ground

20.17

Moorside Memorials

Maintenance of benches

475.00

Artisan Market

Stall erector expenses

180.00

Sarah Haydon

Hooks and phone cover

10.02

Biddulph Town Council



c) Credit Card

Facebook promotion	8.00
Office furniture	550.80
Post Office- stamps	45.23
Giff Gaff (wifi)	15.00
Shutterstock (artwork)	19.00

d) To approve **Supplementary Accounts**, received after the agenda has been published.

D&G Bus
Provision of the 93 service

Salaries
HMRC
Pensions
Howdens
Petty Cash
Storage at Biddulph Park

CONFIDENTIAL

In accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, the Council is to determine which items, if any, should be taken with the public excluded.

14. TO RECEIVE ADDITIONAL INFORMATION ABOUT THE IT NETWORK REQUIREMENTS AND TO APPROVE A REVISED QUOTATION FOR THE WORKS



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