

# Biddulph Town Council



Wednesday 4 September 2019

Dear Councillor

You are summoned to attend a meeting of the Town Council at **6.00 pm** on **Tuesday 10 September 2019** in the Council Chamber, Biddulph Town Hall, at which the following business will be transacted. Any Councillor unable to attend should forward their apologies either to the Chief Officer or the Mayor.

Yours sincerely

SM Haydon  
CHIEF OFFICER

**Members of the public and press are welcome to attend**

## A G E N D A

### 1. PUBLIC PARTICIPATION

*The meeting to adjourn for up to 20 minutes (Standing Order 1d-f) to allow for public participation. Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Mayor. Members of the public wishing to raise issues which are not on the Agenda should notify the Chief Officer five working days before the meeting. Members of the public may not take part in the Council meeting itself.*

**The Mayor to confirm whether individuals attending wish their names to be included within the minutes.**

Sheila Whitehurst- Policing in Biddulph and response times.

Standing item- County Council issues

### 2. APOLOGIES

To receive apologies and approve reasons for absence.

### 3. DECLARATIONS OF INTEREST

- a) To declare any Disclosable Pecuniary Interests & Dispensations
- b) To declare any Other Disclosable Interests



**Biddulph Town Council**  
Town Hall, High Street, Biddulph, Staffordshire Moorlands ST8 6AR

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#### 4. MINUTES

- a) To **approve and sign** the Minutes of the meeting the Town Council held on 9 July 2019
- b) To **receive** the Minutes of the Recreation and Amenities Committee meeting held on 9 July 2019
- c) To **receive** the Minutes of the Planning Committee meeting held on 16 July 2019
- d) To **receive** the Notes of the Planning discussions that took place on 22 August 2019 (meeting not quorate)
- e) To **receive** the Minutes of the Town and Community Committee meeting held on 16 July 2019

#### 5. MAYOR'S COMMUNICATIONS

#### 6. NEIGHBOURHOOD PLAN AND NEIGHBOURHOOD DEVELOPMENT ORDER

- a) To approve a quotation to design the Neighbourhood Plan, ensuring the document is accessible to members of the public.
- b) To approve that Regulation 14 consultation of the Neighbourhood Plan and Neighbourhood Development Order should commence.

~ Report attached and Neighbourhood Development Order attached to pack.

Councillors, a link has been sent in a separate email to the Neighbourhood Plan, which is currently a very large document. Please advise if you would prefer a paper copy.

#### 7. ITEM REQUESTED BY COUNCILLOR SMITH- BIDDULPH REFILL PROJECT

Short presentation and handout available at the meeting.

#### 8. ITEM REQUESTED BY COUNCILLOR DAVIES- BIDDULPH'S RAPID RESPONSE VEHICLE (RRV)

#### 9. VERBAL UPDATE ON MANAGEMENT OF BIDDULPH TOWN HALL AND VISITOR CENTRE (STANDING AGENDA ITEM)

#### 10. ACCOUNTS & FINANCE

##### a) For information - authorised in July in line with Financial Regulations (previously included on July Town Council agenda)

Business Products	160.80
Shredder and large hole punch	
Ash Waste	291.64
Bins at Town Burial Ground	
Mrs J Webber	45.50
Refreshments at events in July and August	
Countrywide	58.50
Ground maintenance Springfield Road August	
Business Products	87.22

# Biddulph Town Council



Monthly Copy charges

## b) Payments made between meeting cycles (not included on previous agenda)

### Expenditure above £500

#### **R Standell**

Lengthsman work June/July  
Road closure for market

754.00  
16.00

### Expenditure below £500

#### **Mrs J Webber**

Refreshments at Network event

22.50

#### **Good News Publishing**

Distribution of 93 bus leaflet

150.00

#### **Bp Architecture**

Professional architectural services  
Project management

600.00

#### **Npower**

Christmas Lights standing charge

32.83

#### **Heads (Congleton) Ltd**

Advertising Mary Poppins and Greatest Showman

171.36

#### **Filmbank Media**

Permit for Greatest Showman

99.60

## c) Accounts received from payment in September

### Expenditure above £500

#### **GA Barnacle**

Stone repairs and fixing Tower Hill trough

1500.00

### Expenditure below £500

#### **Market imprest**

Stall construction at Artisan market

180.00

#### **B Carter**

Un/lock gates at Woodhouse Burial Ground

40.00

#### **Ash Waste Services**

Waste collection from Biddulph Town Burial Ground

308.14



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<b>Tidysite Skip Services Ltd</b>	23.10
Waste collection from Woodhouse Burial Ground	
<b>Waterplus</b>	
Town Burial Ground	47.97
Woodhouse Burial Ground	6.87
<b>N and J Tree Services</b>	240.00
Tree Survey at Butterfly Garden	
<b>R Standell</b>	486.00
Lengthsman work	
<b>W Rogers</b>	32.40
Travel to Leek and Stafford – meetings	
<b>J Davies</b>	69.13
36 cutlery sets, napkins and banqueting roll	
<b>Geosphere Ltd</b>	336.00
Parish online mapping service annual licence	
<b>Zurich Town and Parish, Insurer Trust Account</b>	56.22
public artwork insurance	
<b><u>Credit Card Payments – August</u></b>	
Facebook	9.00
Boost	
Artisan Market; social isolation; Tea with Council	
Amazon – reimbursement – delay goodwill gesture	-4.88
Giff gaff – wifi connection	25.00
Amazon - tape	3.65
Cabinet showcase	1353.60
2 x display cabinets for foyer	
Amazon – Brigadoon and wrist pad	17.97
Amazon – numeric keypad	5.43
Amazon – 4 x wired mouse	27.96
Amazon – green banquet roll	15.99
Shutterstock – graphic media	19.00
Amazon – cable ties	7.17
Argos – tower fan	29.99
City Electrical	109.76
Land Registry – Smokies Way platform	6.00
<b><u>Credit Card Payments – September</u></b>	
Facebook	17.23
Boost	
Artisan Market; Network; Calendar; Festival Film; Dementia Friendly Cinema	
Staffs Moorlands	21.00
Temporary event notice Classic car event	
Temporary event notice	
Giff gaff – wifi connection	25.00

# Biddulph Town Council



Shutterstock – graphic media  
Amazon – double side carpet tape

19.00  
14.99

## d) Supplementary Accounts

To be tabled

*SM Haydon  
4 September 2019*

Exclusion of the Press and Public

The Chair to move:-

“That, pursuant to Section 100A(2) and (4) of the Local Government Act, 1972, the public be excluded from the meeting in view of the nature of the business to be transacted or the nature of the proceedings whereby it is likely that confidential information as defined in Section 100A (3) of the Act would be disclosed to the public in breach of the obligation of confidence or exempt information as defined in Section 10 I (1) of Part 1 of Schedule 12A of the Act would be disclosed to the public by virtue of the Paragraphs indicated.”

## **CONFIDENTIAL ITEM**

### **11. SAINSBURY'S LAND WITHIN THE STATION ROAD COMMUNITY GARDEN (SEE ATTACHED EMAIL)**



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