

Biddulph Town Council



Wednesday 9 January 2019

Dear Councillor

You are summoned to attend a meeting of the Town Council at **7.00 pm** on **Tuesday 15 January 2019** in the Council Chamber, Biddulph Town Hall, at which the following business will be transacted. Any Councillor unable to attend should forward their apologies either to the Chief Officer or the Mayor.

Yours sincerely

SM Haydon
CHIEF OFFICER

Members of the public and press are welcome to attend

A G E N D A

1. PUBLIC PARTICIPATION

The meeting to adjourn for up to 20 minutes (Standing Order 1d-f) to allow for public participation. Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Mayor. Members of the public wishing to raise issues which are not on the Agenda should notify the Chief Officer five working days before the meeting. Members of the public may not take part in the Council meeting itself.

None.

2. APOLOGIES

To receive apologies and approve reasons for absence.

3. DECLARATIONS OF INTEREST

- a) To declare any Disclosable Pecuniary Interests & Dispensations
- b) To declare any Other Disclosable Interests

4. MINUTES

- a) To approve and sign the Minutes of the meeting the Town Council held on 20 November 2018
- b) To receive the Minutes of the General Purposes Committee meeting held on 20 November 2018
- c) To receive the Minutes of the Town Deal meeting held 22 October 2018
- d) To receive the Minutes of the Planning Committee meeting held on 11 December 2018



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- e) To approve and sign the Minutes of the Finance Committee meeting held on 18 December 2018
- f) To receive the Minutes of the Planning Committee meeting held on 7 January 2019
- g) To receive the Minutes of the Civic Committee meeting held on 7 January 2019
- h) To approve and sign the Minutes of the Human Resources Committee meeting held on 8 January 2019
- i) To approve and sign the Minutes of the Finance Committee meeting held on 8 January 2019

5. MAYOR'S COMMUNICATIONS

6. SCHOOL LEARNER'S FORUM UPDATE- CHIEF OFFICER

7. TO NOTE THE CURRENT LOCAL GREEN SPACE CONSULTATION INVOLVING TOWN COUNCIL OWNED AND MANAGED SITES (SEE CURRENT LIST OF ALL SITES ATTACHED)

8. TO RECEIVE A RECOMMENDATION FROM THE FINANCE COMMITTEE THAT THE CHRISTMAS LIGHTS CONTRACT SHOULD BE AWARDED FOR A 5-YEAR PERIOD TO PROTECH, FOLLOWING A COMPETITIVE TENDER PROCESS

9. TO RECEIVE A RECOMMENDATION FROM THE CIVIC COMMITTEE THAT BIDDULPH TOWN COUNCIL ENTERS INTO A LICENSE AGREEMENT WITH STAFFORDSHIRE MOORLANDS DISTRICT COUNCIL FOR THE USE AND MANAGEMENT OF THE STATION ROAD SITE

10. TO RECEIVE THE CITIZENS ADVICE STAFFORDSHIRE NORTH AND STOKE-ON-TRENT ANNUAL IMPACT REPORT 2018 (ATTACHED)

11. ACCOUNTS & FINANCE

a) The payments below were received for payment between the meeting cycle

Expenditure above £500

R H Traffic Management Ltd	1870.81
Purchase of road closure signage For use at events throughout the town	

Expenditure below £500

Ash Waste	255.91
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Confirmation of iro amount
4 bins at town burial ground

Countrywide Grounds Maintenance	56.80
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Grass maintenance at Springfield Road December 2018

Petty cash	57.22
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Cllr Hawley	28.00
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Travel and parking SPCA meeting Stafford

R H Traffic Management Ltd	481.32
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Hire of road signage for Artisan Market

Biddulph Town Council



GeoXphere Ltd (Parish Online) Annual licence for mapping service	352.80
Biddulph Male Voice Choir Performance fees for Biddulph Remembers event	200.00
Filmbank media Permission to show White Christmas at Dementia cinema 12 December 21018	60.00
Heads (Congleton) Ltd	498.00
Christmas market advert	75.00
Dementia Cinema advert	100.00
Network event advert	120.00
Neighbourhood Plan advert	120.00
Blonde Folly	165.00
Cake at network event	45.00
Neighbourhood Plan event	75.00
Dementia Cinema event	45.00
Cllr Davies Food for volunteers at switch on event	14.90
Moorlands Radio Roadshow at Biddulph Moor switch on event	200.00
Protech Electrical Ltd	384.24
Replace timer Askey and Sutcliffe	125.00
Untwist catenary wire	120.00
Biddulph Moor Community Stone	75.20
Replace photo cell and dry out light	
Re-issue chq 6448 Knypersley Bowling Club	500.00
Re-issue chq 6446 Biddulph ATC	1000.00
<u>Credit Card payments</u>	
Electromarket Snow Machine and snow	124.99
XL Displays Two table top Display Boards Aluminium frame portrait panel	186.00
Staffordshire Moorlands District Council Temporary event licence fee For lights switch on event	21.00
Facebook boosts Town Tour event	30.55



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October Artisan Market	
Sound of Music dementia cinema	
Male Voice Choir	
War Horse cinema	
Paypal	21.00
Gift for the family of John Rhodes VC	
Amazon Marketplace	6.49
Bags for War Horse Cinema 'War (Jelly) Babies'	
Giff Gaff	7.50
Wifi monthly charge	
Survey Monkey	408.00
Annual fee	
Shutterstock	19.00
Monthly clipart charge	
Amazon Marketplace	33.98
Zip two tone fluorescent security hoodies	

b) Accounts received for payment in January 2019

Expenditure below £500

SMDC	90.00
Lease of land for Moorland Road allotment site	
Quarterly charge	
Simon Clayton	265.34
Reimburse for drainage work at Park Lane allotments, labour free of charge	
Perforated Drainage pipe	159.34
River washed 20mm gravel	106.00
Ash Waste Services Ltd	389.10
Empty 4 bins at Town Burial Ground	
Monthly charge	
Brian Carter	40.00
Un/lock gates at Woodhouse Burial Ground	
RH Traffic Management Ltd	481.32
Place and remove signage at December Artisan Market	
Countrywide Maintenance	56.80
Ground maintenance at Springfield Road January 2019	
<u>Credit Card payments</u>	
Facebook	21.54
Boosts for NP consultation, network event, beacon event	
Vistaprint	74.08
Thank you postcards for 11-day Remembrance events	
GiffGaff	7.50
Monthly data charge	
Shutterstock	19.00
Monthly picture fee	
Land Registry	129.00
Land ownership searches for	

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Neighbourhood Development Order, Local Green Space

Amazon UK

22.96

2 x data sticks, remembrance event photos, and finance laptop

Amazon UK

4.09

Data cable for connecting laptop to projector

c) Supplementary accounts (to be tabled)

d) Finance Committee Recommendation (8 January 2019)

To approve the Precept request of £348,265.00 (three hundred and forty-eight thousand, two hundred and sixty five pounds only) for 2019/2020.

*SM Haydon
9 January 2019*



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