

Biddulph Town Council



10 January 2018

Dear Councillor

You are summoned to attend a meeting of the Town Council at **7.00 pm** on **Tuesday 16 January 2018** in the Council Chamber, Biddulph Town Hall, at which the following business will be transacted. Any Councillor unable to attend should forward their apologies either to the Chief Officer or the Mayor.

Yours sincerely

SM Haydon
CHIEF OFFICER

Members of the public and press are welcome to attend

A G E N D A

1. PUBLIC PARTICIPATION

The meeting to adjourn for up to 20 minutes (Standing Order 1d-f) to allow for public participation. Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Mayor. Members of the public wishing to raise issues which are not on the Agenda should notify the Chief Officer five working days before the meeting. Members of the public may not take part in the Council meeting itself.

None

2. APOLOGIES

To receive apologies and approve reasons for absence.

3. DECLARATIONS OF INTEREST

- a) To declare any Disclosable Pecuniary Interests & Dispensations
- b) To declare any Other Disclosable Interests

4. MINUTES

- a) To approve and sign the Minutes of the meeting of the Town Council held on 12 December 2017
- b) To approve and sign the Minutes of the General Purposes Committee meeting held on 12 December 2017
- c) To receive the Minutes of the Planning Committee meeting held on 8 January 2018



Biddulph Town Council
Town Hall, High Street, Biddulph, Staffordshire Moorlands ST8 6AR

Please reply to the Chief Officer
Tel: 01782 297845 Fax: 01782 297846
e: biddulph@staffordshire.gov.uk www.biddulph.co.uk

- d) To receive the Minutes of the Civic Committee meeting held on 8 January 2018
- e) To approve and sign the Minutes of the Human Resources Committee meeting held on 9 January 2018
- f) To approve and sign the Minutes of the Finance Committee meeting held on 9 January 2018

***Please note the approval of revised Financial Regulations, consideration of risk assessments and audit arrangements.
Precept and budget recommendations are detailed below.***

- 5. MAYOR’S COMMUNICATIONS**
- 6. PRESENTATION OF STATION ROAD DESIGNS PREPARED BY BP ARCHITECTURE**
- 7. UPDATE ON GENERAL DATA PROTECTION REGULATION (GDPR)- BRIEFING NOTE ATTACHED**
- 8. TO RECEIVE THE CITIZENS ADVICE STAFFORDSHIRE NORTH AND STOKE-ON-TRENT ANNUAL IMPACT REPORT 2017 (ATTACHED)**
- 9. RECOMMENDATION FROM THE HUMAN RESOURCES COMMITTEE: CONSIDERATION SHOULD BE GIVEN TO THE REMOVAL OF AUGUST AND DECEMBER TOWN COUNCIL MEETINGS AND THE POSSIBILITY OF A 6-8 WEEK MEETING CYCLE**
- 10. ACCOUNTS & FINANCE**

a) The following accounts were received for payment:

Expenditure in excess of £500

Grant Thornton	960.00
Charges for 2016/17 audit	

Ebm printers	2832.80
Notecards, calendars, Stalls sign at switch on	
9000 Neighbourhood Plan questionnaires	
Overprinting on envelopes	

Expenditure below £500

Protech Electrical	462.00
Repairs to Biddulph Moor phone box light (105)	
Replace faulty timer	
Replace damaged string on tree	
20 x Coloured lamps	

Royal Mail Group Ltd	353.46
Pre-paid Postage for Neighbourhood Plan questionnaires	

SMDC – lease of land at Congleton Road for allotments	90.00
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S Haydon – travel to SLCC event in Uttoxeter	23.49
J Gaunt - Parking at Uttoxeter for SLCC event	5.00

Brian Carter un/lock gate at Woodhouse Burial Ground	40.00
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Biddulph Town Council



Credit card payments

Shutterstock monthly payment	19.00
Facebook - post boost	6.88
Amazon - 1 personal alarm	7.49
Amazon - 2 personal alarms	12.98

b) Supplementary accounts (to be tabled)

c) Finance Committee Recommendation (9 January 2018)

To **approve** the Accounts to 31 December 2017 and to **approve** the Precept request of £295,375.57 (two hundred and ninety five thousand, three hundred and seventy five pounds and fifty seven pence only).

SM Haydon

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