

Biddulph Town Council



11 January 2017

Dear Councillor

You are summoned to attend a meeting of the Town Council at **7.00 pm** on **Tuesday 17 January 2017** in the Council Chamber, Biddulph Town Hall, at which the following business will be transacted. Any Councillor unable to attend should forward their apologies either to the Chief Officer or the Mayor.

Yours sincerely

SM Haydon
CHIEF OFFICER

Members of the public and press are welcome to attend

A G E N D A

1. PUBLIC PARTICIPATION

The meeting to adjourn for up to 20 minutes (Standing Order 1d-f) to allow for public participation. Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Mayor.

Members of the public wishing to raise issues which are not on the Agenda should notify the Chief Officer five working days before the meeting. Members of the public may not take part in the Council meeting itself.

Terry Barber- refurbishment work proposed for the Town Hall and the need for better advertising space there and in other places in Biddulph.

2. APOLOGIES

To receive apologies and approve reasons for absence.

3. DECLARATIONS OF INTEREST

- a) To declare any Disclosable Pecuniary Interests & Dispensations
- b) To declare any Other Disclosable Interests



Biddulph Town Council
Town Hall, High Street, Biddulph, Staffordshire Moorlands ST8 6AR

Please reply to the Chief Officer
Tel: 01782 297845 Fax: 01782 297846
e: biddulph@staffordshire.gov.uk www.biddulph.co.uk

4. MINUTES

- a) To approve and sign the Minutes of the meeting of the Town Council held on 13 December 2016
- b) To receive the Minutes of the General Purposes Committee meeting held on 13 December 2016
Please note the approval of the Town Burial Ground minutes (6 December 2016) containing the recommendation in relation to the grounds maintenance contract.
- c) To receive the Minutes of the Planning Committee Meeting held on 9 January 2017
- d) To receive the Minutes of the Human Resources Committee Meeting held on 10 January 2017
- e) To approve the Minutes of the Finance Committee Meeting held on 10 January 2017
Please note the approval of revised Financial Regulations, consideration of risk assessments, audit arrangements and the approval of a Procurement Policy. Precept and budget recommendations are detailed below.

5. MAYOR'S COMMUNICATIONS

6. YOUTH ADVISOR MEETING REPORT

7. APPROVAL OF REVISED STANDING ORDERS

Document attached. The amended section is in yellow and reflects revised Financial Regulations and recently developed Procurement Policy.

7. ACCOUNTS & FINANCE

a) The following accounts were received for payment:

V Brown – Events Director	787.92
Brian Carter – Woodhouse gates	40.00
Protech Electrical Limited – replacement timer Askey and Sutcliffe lamppost	126.00
Protech Electrical Limited – replacement timer Crown and Cushion lamppost	126.00
Heads (Congleton) Ltd – Events and Partnerships Officer advert week 1	80.64
Heads (Congleton) Ltd – Events and Partnerships Officer advert week 2	80.64
SMDC – 8 wheeled waste bins at Christmas Lights switch on	43.20
SMDC – lease of land at Congleton Road	90.00
SMDC – lease of Room 8	175.00
Kent County Council – copier rental	582.65
S Haydon – travel – conference at Lichfield	36.27
Go Daddy - web hosting annual renewal and domain renewal– credit card	116.64

b) Supplementary accounts (to be tabled)

c) Finance Committee Recommendation (10 January 2017)

To **approve** the Accounts to 31 December 2016 and to **approve** the Precept request of £272,924.75 (two hundred and seventy two thousand, nine hundred and twenty four pounds and seventy five pence only).

SM Haydon

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