

Biddulph Town Council



Wednesday 5 March 2025

Dear Councillor

You are summoned to attend a meeting of the Town Council at **6.00 pm on Tuesday 11 March 2025**, at which the following business will be transacted.

This meeting will take place in the Council Chamber in the Town Hall.

Any Councillor unable to attend should forward their apologies either to the Chief Officer or the Mayor.

Yours sincerely

SM Haydon
CHIEF OFFICER

A G E N D A

The Mayor to confirm that attendees will be named in the Minutes, unless otherwise instructed.

83. PUBLIC PARTICIPATION

Staffordshire Police (**five minutes**)



Biddulph Town Council
Town Hall, High Street, Biddulph, Staffordshire
Moorlands ST8 6AR
Tel: 01782 498480
e: office@biddulph-tc.gov.uk
www.biddulph.co.uk

84. APOLOGIES

To receive apologies and approve reasons for absence.

85. DECLARATIONS OF INTEREST

- a) To declare any Disclosable Pecuniary Interests & Dispensations
- b) To declare any Other Disclosable Interests

86. MINUTES

- a) To **approve and sign** the Minutes of the Town Council meeting on Tuesday 11 February 2025
- b) To **receive** the Minutes of the Recreation and Amenities Committee meeting held on Tuesday 11 February 2025
- c) To **receive** the Minutes of the Planning Committee meeting held on Tuesday 18 February 2025
- d) To **receive** the Minutes of the Town and Community Committee meeting held on Tuesday 18 February 2025

87. MAYORS COMMUNICATIONS

88. STANDING AGENDA ITEMS:

Councillors to note that these are existing standing agenda items and can be amended by resolution, if required.

- a) To **receive** an update on the management of Town Council Assets
- b) To **receive** an update on health and safety activities (inc. risk management)
- c) To **receive** an update on 'Biddulph Works Together' project.

89. TO RECEIVE AN UPDATE ON OUTSIDE BODY MEETINGS ATTENDED SINCE THE FEBRUARY 2025 MEETING (Updates only from the following meetings: Biddulph in Bloom, Moorlands Assembly, Staffordshire Parish Councils Association, Moorlands Partnership Board, Twinning Association and Fairtrade)



90. TO CONSIDER A REQUEST IN RELATION TO THE SAFETY OF LITHIUM-ION BATTERIES (EMAIL ATTACHED)
91. TO RECEIVE AN UPDATE ON THE 'GET OUT. STAY OUT' FIRE SAFETY CAMPAIGN (EMAIL ATTACHED)
92. TO RECEIVE AN UPDATE ON THE TOWN HALL FRONTAGE DEVELOPMENT
93. TO CONFIRM ARRANGEMENTS WITH REGARD TO ENHANCED CCTV PROVISION AT STATION ROAD
94. TO RECEIVE AN UPDATE IN RELATION TO UK SHARED PROSPERITY FUND PAYMENTS BEFORE THE END OF THE FINANCIAL YEAR
95. TO CONFIRM THE OUTCOME OF THE ADVERTISEMENT FOR THE COUNCILLOR VACANCY IN THE EAST WARD
96. TO AGREE CO-OPTION OPPORTUNITIES SHOULD BE ADVERTISED AND CO-OPTION FOR TOWN COUNCILLOR VACANCIES SHOULD TAKE PLACE ON 8 APRIL 2025
97. TO AGREE THAT A WORKING GROUP SHOULD BE ESTABLISHED TO CONSIDER LOCAL GOVERNMENT REORGANISATION AND DEVOLUTION; THIS GROUP WILL REPORT DIRECTLY TO THE TOWN COUNCIL
98. **ACCOUNTS & FINANCE**
 - a) To **approve** accounts to be paid in March 2025:

Expenditure over £500			
Octopus	Electricity – Town Hall	January	1320.90
SMDC	Business Rates – TH	March	2389.00
Sandyford Properties Investments Ltd	Rent & Service Charges – Brownlees Storage Unit	March	648.00
EDF	GAS – Town Hall	December	3738.36
Prism Solutions	Software Licensing, Security & Support	March	1044.14



R.G.S	Repair Works Long Valley Way		2930.00
InfoTrack	Visitor Centre	Searches	968.08
Octopus Energy	Electricity – Visitor Centre	February	589.55
EDF	GAS – Town Hall	01.01.25 – 07.02.25	5251.04
Gallagher – Hiscox Insurance Company	Town Council Insurance	28/02/25 – 27/02/26	3121.04
BPA (Services) Limited	CDM Principle Designer	Town Hall Frontage	3060.00
EDF	Gas – Town Hall	08.02.25 – 01.03.25	2782.58
AV Parts Master Ltd	Sound Screens	Town Hall	834.00
Thomann GmbH	Sound Speakers	Town Hall	659.00
Easy Panels (UPC & Roofing Ltd)	Sound Panelling	Town Hall	1309.08
Muffle Acoustics Ltd	Acoustic Panels	Town Hall	1294.27
Moorland Contract Cleaning	Visitor Centre – Cleaning	February	1073.63
Moorland Contract Cleaning	Bus Hub – Cleaning	February	1670.53
Octopus Energy	Electricity – Town Hall	February	1233.84
C J Skelhorne Jewellers	Retired Shields from Mayors Chain reworked and Framed		3082.12
C J Skelhorne Jewellers	Mayors Chain Work	4 new pins and Town Crier Jewel	487.51

Expenditure less than £500

Standard Life	Pension Voluntary Contribution	March	200.00
HSL Compliance Limited	Legionella Risk Assessment	Visitor Centre	330.00
HSL Compliance Limited	Legionella Risk Assessment	Bus Hub	330.00
HSL Compliance Limited	Legionella Risk Assessment	Town Hall	474.00
B.Webster Plumbing & Heating	Town Hall	Toilet repair	220.00
Bullock Bosson		2x Office Chairs	525.60
Waterplus	Town Hall – water Supply	12 Nov – 12 Feb	48.58
SMDC	Business Rates – Storage Unit	March	182.00

Biddulph Town Council



TEAM (Energy Auditing Agency Ltd)	DEC Certificate	Town Hall	211.20
Unity Trust	Services Charges	February	19.95
Tidysite Skip Services	Bin Emptying w/c 10/02/25	Inv 150907	205.14
Tidysite Skip Services	Bin Emptying w/c	Inv 151698	92.58
Octopus Energy	Electricity – Bus Hub (DD)	February	103.89
NatWest	Bank Charges DD	January Charges	3.15
Myers & Co	HR Assist	12 th Feb – 11 th March	150.00
Waterplus	TBG – Water Supply	12 Jan – 12 Feb	26.03
Waterplus	Brown Lees Storage Unit – Water Supply	12 Jan – 12 Feb	20.88
Waterplus	Moorland Rd Allotments – Water Supply	01 Feb – 01 March	9.15
Concept Elevators (UK) Ltd	Annual Service Contract 2x units – Town hall	01/02/25 – 31/01/26	213.70
K. Wood	Window Cleaning – TH	February	114.00
Reliance High Tech Ltd	Lone Worker Devices	Feb	77.52
Euro Digital Systems	Printing	26 Jan – 25 Feb	99.97
Tidysite Skip Services	Bin Emptying w/c 24/02/25	INV 151416	148.86
Tidysite Skip Services	Bin Emptying w/c 17/02	Inv 151151	92.58
Unity Trust	Service Charges	January	15.45
The National Allotment Society	Annual Membership		84.00
Tonis Treats	BLPG Refreshments 11/2	INV 72	50.00
Tonis Treats	Feast & Flicks Refreshments 12/2	INV 73	60.00
Tonis Treats	BLPG Refreshments 18/2	INV 75	50.00
David. B Limited	Town hall Frontage	Quantity Surveying Services INV 20060/2	472.60
Moorland Contract Janitorial Ltd	Cleaning Supplies – Bus Hub	INV 4054	22.50
TJB Pest Control	Rat Treatment	WBG	150.00
Right Choice Domestic	Plaque Repairs	Gillow Heath Old Railway Station / Well on Tower Hill Road	50.00



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Biddulph Library (Payment to Barewall for Artwork reframing)	Town Councillor Grant Scheme 24-25	Via Cllr Lawton	250.00
Squirrel Hayes 1 st School	Town Councillor Grant Scheme 24-25	Via Cllr Harper	250.00
Value Products Ltd	Safety Sign – Danger Deep Water	Butterfly Garden	82.61
Ignite Facilities	Boiler Callout	Town Hall	200.22
Waterplus	Brown Lees Storage Unit – Water Supply	12 Feb – 1 March	32.33
Waterplus	Visitor Centre – Water Supply	04 Feb – 01 March	33.13
Eon Next	Christmas Lights Supply	01.02.25 – 28.02.25	16.46
Heaton House Farm	Christmas Tree Delivery		72.00
Heaton House Farm	Christmas Tree	Biddulph Moor	576.00
Heaton House Farm	Christmas Tree	Town Hall	588.00

Credit Card			
GiffGaff	Mobile Phones	March	8.00
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Sainsburys	Feast and Flicks 12/02/25	Refreshments	13.30
Sainsburys	Emergency Food – Resident		12.44
Sainsburys	Dementia Approach	Refreshments	14.00
Sainsburys	Councillor - Get Well Gift		20.70
MMU	Associate Membership		96.00
Sainsbury's	Refreshments		6.40
Canva	Annual Subscription		99.99
Amazon	Plant nourishing pellets		47.94
Amazon	Multipurpose Scissors		5.38
Amazon	Batteries & coffee		24.44
Amazon	Notebooks		16.99
Amazon	Vacuum Brush attachment		6.38
Amazon	Microphone Adaptor		6.49
Amazon	Microphone Holder		7.87

b) To approve supplementary accounts (to be tabled)