

# Biddulph Town Council



**MEETING:** Finance Strategy and Management Committee  
**DATE:** Tuesday 26 November 2024  
**TIME:** 5.30pm  
**LOCATION:** Council Chamber, Town Hall.

## AGENDA

### 72. APOLOGIES AND APPROVAL OF ANY SUBSTITUTE MEMBERS

### 73. DECLARATIONS OF INTEREST

- i. Disclosable Pecuniary Interests
- ii. Other Interests

### 74. TO RECEIVE A PRESENTATION FROM PRISM IN RELATION TO CYBER ESSENTIALS

### 75. MINUTES

- a) To **confirm** the Minutes of the Finance Strategy and Management Committee meeting held on 22 October 2024 (approved at the Town Council meeting on 12 November 2024)
- b) To **receive** the notes of the Town Hall Finance Working Group meeting held on 7 November 2024

### 76. AUDIT AND ACCOUNTS MATTERS

- a) To **approve** the bank reconciliation for September 2024- all accounts (attached).
- b) To **receive** a summary of receipts and payments at 20 November 2024 (attached).
- c) To **receive** the internal control monitoring report for quarter two (attached).



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## 77. POLICIES

To approve the following policies (attached):

- a) Volunteer Policy (revised)
- b) Sexual Harassment at Work (New Policy)

## STANDING AGENDA ITEMS

### 78.

- a) To **consider** disposal of any assets, in line with the Asset Management Policy and Financial Regulations
- b) To **confirm** approved suppliers as part of the Procurement Policy

*In accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, the Council is to determine which items, if any, should be taken with the public excluded.*

## CONFIDENTIAL ITEMS

**79. TO RECEIVE A VERBAL UPDATE ON THE TOWN HALL FRONTAGE TENDERING PROCESS AND NEXT STEPS**

**80. TO RECEIVE FEEDBACK ON THE LEASE FOR THE VISITOR CENTRE**

**81. TO CONFIRM RECOMMENDATIONS FROM THE TOWN HALL FINANCE WORKING GROUP AND TO AGREE NEXT STEPS**

**82. TO CONFIRM ACTIONS REGARDING UK SHARED PROSPERITY FUND ACTIVITIES**



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## 83. TO CONFIRM ONGOING DISCUSSIONS REGARDING THE BRIARSWOOD SITE

## 84. STAFFING:

- a) To **confirm** a flexible retirement request and to agree next steps.

## 85. QUOTATIONS (TO BE TABLED)

- a) To **approve** a quotation for air conditioning remedial work.
- b) To **confirm** costs associated with Christmas activities.
- c) To **approve** a quotation for replacement dimmer packs- stage lighting
- d) To **approve** a quotation for a 30-year celebration gift

SM Haydon  
Chief Officer/ Responsible Financial Officer

copy to the Mayor, the Deputy Mayor, Councillors Brady, Eardley, Harper, Hart, Hawley, Hopkins, Jackson, Jones, Rogers, Salt, Smith, Wood



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