

# Biddulph Town Council



**MEETING:** Finance Strategy and Management Committee  
**DATE:** Tuesday 22 October 2024  
**TIME:** 5.30pm  
**LOCATION:** Council Chamber, Town Hall.

## AGENDA

### 59. APOLOGIES AND APPROVAL OF ANY SUBSTITUTE MEMBERS

### 60. DECLARATIONS OF INTEREST

- i. Disclosable Pecuniary Interests
- ii. Other Interests

### 61. TO RECEIVE A PRESENTATION FROM PRISM IN RELATION TO CYBER ESSENTIALS

### 62. MINUTES

To **confirm** the Minutes of the Finance Strategy and Management Committee meeting held on 24 September 2024 (approved at the Town Council meeting on 8 October 2024)

### 63. ACCOUNTS MATTERS

To **approve** the bank reconciliation for August 2024- all accounts (attached).

### 64. POLICIES

**To approve the following policies (attached):**

- a) Health and Safety and Wellbeing at Work Policy
- b) Investment Strategy
- c) Procurement and Approved Suppliers Policy
- d) Severe Winter Weather Management Policy
- e) Accessibility Statement



**Biddulph Town Council**  
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## STANDING AGENDA ITEMS

65.

- a) To **consider** disposal of any assets, in line with the Asset Management Policy and Financial Regulations
- b) To **confirm** approved suppliers as part of the Procurement Policy

*In accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, the Council is to determine which items, if any, should be taken with the public excluded.*

## CONFIDENTIAL ITEMS

66. **TO RECEIVE A VERBAL UPDATE ON THE TOWN HALL FRONTAGE TENDERING PROCESS AND NEXT STEPS**

67. **TO RECEIVE AN UPDATE ON LEASE DOCUMENTS RECEIVED FROM STAFFORDSHIRE MOORLANDS DISTRICT COUNCIL**

68. **TO RECEIVE A PRESENTATION ON TOWN HALL AND BUS HUB INCOME AND EXPENDITURE AND AGREE NEXT STEPS**

69. **TO CONSIDER PREDICTED EXPENDITURE IN RELATION TO THE BIDDULPH WORKS TOGETHER PROJECT**

70. **QUOTATIONS (TO BE TABLED)**

- a) To **approve** a quotation for interpretation panels
- b) To **confirm** the service of the automatic doors for the Town Hall has been scheduled (£150 exc VAT)



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- c) To **approve** expenditure in relation to the Christmas Lights switch-on event(s):
  - i. **Lasers/ special effects**
  - ii. **Tree costs**
  - iii. **A town centre elf trail**
  - iv. **Biddulph Moor activities**
  - v. **Window dressing at the Town Hall**
  - vi. **Bus Hub window coverage**
- d) To **approve** a quotation for the service of air conditioning
- e) To **approve** a quotation for painting the ceilings in the toilets at the Visitor Centre
- f) To **approve** a quotation for the repair of a boiler at the Town Hall
- g) To **approve** a quotation for remedial work on the lift(s)
- h) To **approve** a quotation for a standalone CCTV system at Station Road
- i) To **consider** a quotation for a replacement radiator in the Town Hall
- j) To **approve** a quotation for emergency lighting remedial work
- k) To **approve** a quotation for the installation of a replacement CCTV camera at the Town Hall

## 71. TO CONSIDER AN APPROACH TO THE INSTALLATION OF A REPLACEMENT FIRE ALARM SYSTEM

SM Haydon  
Chief Officer/ Responsible Financial Officer

copy to the Mayor, the Deputy Mayor, Councillors Brady, Eardley, Harper, Hart, Hawley, Hopkins, Jackson, Jones, Rogers, Salt, Smith, Wood



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