

# Biddulph Town Council



**MEETING:** Finance Strategy and Management Committee  
**DATE:** Tuesday 24 September 2024  
**TIME:** 5.30pm  
**LOCATION:** Council Chamber, Town Hall.

## AGENDA

### 46. APOLOGIES AND AGREED SUBSTITUTES

### 47. DECLARATIONS OF INTEREST

- i. Disclosable Pecuniary Interests
- ii. Other Interests

### 48. MINUTES

To **confirm** the Minutes of the Finance Strategy and Management Committee meeting held on 23 July 2024 (approved at the Town Council meeting on 10 September 2024)

### 49. ACCOUNTS AND AUDIT MATTERS

- a) To **approve** the bank reconciliations for June and July 2024- all accounts (attached).
- b) To **receive** an updated income and expenditure breakdown (attached)
- c) To **approve** the external audit report and recommendations for 2023-24 (to follow)
- d) To **approve** a change to the mandate of the CCLA account.

### 50. TO RECEIVE AN UPDATE ON SHARED PROSPERITY FUNDING

### 51. TO APPROVE AN AMENDMENT TO THE FINANCIAL REGULATIONS TO ENSURE THAT STATUTORY TESTING CAN BE APPROVED OUTSIDE OF MEETINGS, IF NECESSARY (ATTACHED)



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## STANDING AGENDA ITEMS

52.

- a) To **consider** disposal of any assets, in line with the Asset Management Policy and Financial Regulations
- b) To **confirm** approved suppliers as part of the Procurement Policy

*In accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, the Council is to determine which items, if any, should be taken with the public excluded.*

## CONFIDENTIAL ITEMS

53. **TO RECEIVE A VERBAL UPDATE ON THE TOWN HALL FRONTAGE TENDERING PROCESS AND NEXT STEPS**

54. **TO APPROVE NEXT STEPS WITH REGARD TO THE BRIARSWOOD GREEN SPACE**

55. **TO RECEIVE A VERBAL UPDATE ON A RURAL HOUSING PROJECT**

56. **TO CONSIDER THE USE OF A SYSTEM TO GENERATE AGENDAS AND REPORTS- CONGRESSO**

57. **QUOTATIONS (TO BE TABLED)**

- a) To **confirm** the quotation for an asbestos management survey at Biddulph Grange Country Park Visitor Centre; this activity has already been completed.
- b) To **approve** a quotation for the legionella control risk assessments (all sites)
- c) To **approve** a quotation for tree work at the burial grounds



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- d) To **approve** a quotation for tree work at the Butterfly Garden
- e) To **approve** the purchase of waymakers and stickers for the Trent Valley Way

## 58. STAFFING

- a) To **confirm** a change of job description and salary level for the Compliance and Governance Officer following benchmarking and support from Staffordshire Moorlands District Council.
- b) To **confirm** recommendations from an Occupational Health report.

SM Haydon  
Chief Officer/ Responsible Financial Officer

copy to the Mayor, the Deputy Mayor, Councillors Brady, Eardley, Harper, Hart, Hawley, Hopkins, Jackson, Jones, Rogers, Salt, Smith, Wood



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