

## **Biddulph Neighbourhood Planning Working Group Meeting Wednesday 15 June 2017**

### **Attendees**

|                              |                                              |
|------------------------------|----------------------------------------------|
| Councillor Dave Hawley       | Biddulph Town Council Chair                  |
| Councillor Graeme Court      | Biddulph Town Council Vice Chair             |
| Councillor Oliver McGuinness | Biddulph Town Council                        |
| Councillor Liz Nicosia       | Biddulph Town Council                        |
| Sarah Haydon                 | Biddulph Town Council                        |
| Sue Fletcher                 | Poolfold Residents (left the meeting at 7pm) |
| Bob Hart                     | Biddulph North Community Association         |
| Bill Hockey                  | Resident                                     |
| Andrea Millington            | Resident                                     |
| Chris Perkin                 | Resident                                     |
| Philippa Walley              | Resident                                     |
| Hal Wilson                   | Resident                                     |
| Paul Kasperowicz             | Resident                                     |

### **1. Apologies**

|                               |                       |
|-------------------------------|-----------------------|
| Alistair McLoughlin-Goldstraw | Resident              |
| Angela Turner                 | Resident              |
| Councillor Wayne Rogers       | Biddulph Town Council |

### **2. Declarations of Interest**

None.

### **3. Notes from last meeting (10 May 2017) and Matters Arising**

The notes were signed as an accurate record of the meeting.

Sarah Haydon provided an update about the meeting with Chris Lunt, and distributed the link to the draft website. All should consider the layout and provide feedback. The link is: <http://gainwithadomain.com/>

Councillor Hawley had looked at the website and felt it was going in the right direction.

Bill Hockey wondered whether it was possible to have a section where there could be controlled access so that documents could be added; this could replace Dropbox. Sarah Haydon would query this.

Sue Fletcher felt that the Group Leaders needed to be more disciplined and have a 'monthly house-keep' of the information that is being stored.

Bill Hockey agreed and thought consideration should be given to an archive section of Dropbox.

Sarah Haydon had sent information to the Group Leaders about pull-up banners, and queried what information should be included. It was felt that there should be two banners containing the following:

- What is Neighbourhood Planning?
- What the six groups are working on.

- How people can get involved.
- The website information (when established).
- An email address/ contact details.

There was discussion about the brand and the name of the website. There should be a mailbox attached to the website. It was felt that something like 'Biddulph Garden Town' might be suitable, as it could then be used again. Sarah Haydon would discuss this with Chris Lunt.

Sarah Haydon would put some wording together for the pull-up banners and send this round for further consideration.

Sarah Haydon had emailed Joanna Bagnall about meeting up with SMDC and would circulate dates as soon as possible.

#### Exclusion of the Press and Public

The Chair to move:-

"That, pursuant to Section 100A(2) and (4) of the Local Government Act, 1972, the public be excluded from the meeting in view of the nature of the business to be transacted or the nature of the proceedings whereby it is likely that confidential information as defined in Section 100A (3) of the Act would be disclosed to the public in breach of the obligation of confidence or exempt information as defined in Section 10 I (1) of Part 1 of Schedule 12A of the Act would be disclosed to the public by virtue of the Paragraphs indicated."

### **CONFIDENTIAL ITEM**

#### **4. Review Consultancy Tenders**

*The meeting was re-opened to the public.*

#### **5. Grant Application**

Councillor Hawley had reviewed the project plan, which was necessary for the grant application. This would now be sent.

Councillor Hawley noted that the date for the referendum was provisionally 29 November 2018.

#### **6. Stalls at Biddulph Festival**

There was discussion about what was needed at the Biddulph Festival Launch Day. It was agreed that there would be information about the vision and objectives. The Group should give out information and collect contact details.

Sarah Haydon would investigate a banner that said 'Biddulph Neighbourhood Plan', with the logo and 'swooshy' line.

It was agreed to use the Council's display boards.

Andrea Millington, Sue Fletcher, Bob Hart and Bill Hockey would be available to attend the event on 1 July- 10-12pm.

Sue Fletcher felt it would also be good to use the foyer of the Town Hall and that these displays could be rotated. Sarah Haydon could contact the District Council.

It was agreed that each group should make sure they have information that can be stuck on the boards.

**7. Date of next meeting**

The date of the next meeting is Thursday 20 July 2017 at 6.30pm.

The meeting closed at 8.15pm.

Signed ..... Date .....