

## **Biddulph Neighbourhood Planning Working Group Meeting Wednesday 11 April 2018**

### **Attendees**

Councillor Court	Biddulph Town Council - Vice Chair
Councillor Hawley	Biddulph Town Council- Chair
Councillor Rogers	Biddulph Town Council
Sue Fletcher	Poolfold Residents
Sarah Haydon	Biddulph Town Council
Bill Hockey	Resident
Alistair McLoughlin-Goldstraw	Resident
Andrea Millington	Resident
Angela Turner	Resident
Philippa Whalley	Resident
Hannah Barter	Urban Vision

### **1. Apologies**

Councillor Jim Davies	Biddulph Town Council
Councillor Oliver McGuinness	Biddulph Town Council
Karen Harper	Resident
Bob Hart	Biddulph North Community Association
Chris Perkin	Resident
Hal Wilson	Resident

### **2. Declaration of Interests**

None declared.

### **3. Accept Notes from last meeting**

The notes from the meeting held on 15 March 2018 were signed as an accurate record.

### **4. Matters arising from last meeting**

None.

### **5. Sarah – Update**

Two quotations had been received in relation to the Highways Consultancy tender; members were invited to consider copies of the methodologies that were distributed. The Civic Committee had looked at the analysis of the tenders the previous evening and had asked the Chief Officer to make further enquiries about the costs associated with the project.

Members were asked to feedback on any thoughts that they had about the methodologies; unless there were reasons why the more expensive quotation was better, the Council would need to consider the lowest cost.

A report had been received from Staffordshire Ecological Record (SER) who had now mapped 94% of the town, using aerial photography. Angie Turner was considering this, and whether there was additional information that was needed to add weight to the

policies in the Neighbourhood Plan.

All agreed that this document should be shared with SMDC.

Enquiries should also be made of SER as to whether this now sits within their formal record, i.e. is this available for Planners? The Group agreed that they wanted this information to be uploaded into the main ecological records data-set.

## **6. Hannah – Neighbourhood Plan template**

Hannah presented a Neighbourhood Plan template to the Group; this makes it clear how the Plan fits together, although at this stage it is a 'moveable feast'. There are also lots of opportunities to add diagrams and pictures in the Plan. The Group were encouraged to take photos whilst out and about!

### **Part 1**

Introduction- leave this until the very end

Vision and Aims- Sue Fletcher had pulled these together ahead of an event in 2017; Sarah Haydon to forward these to Hannah.

Policy Matrix- This is where we give a very clear message to planners and is complete after the policies have been drafted; this links with the aims.

### **Part 2**

This section links to the policy mapping workshop.

Sarah Haydon to write the Strategic Context section.

Councillor Court to write the Socio-Economic Context section.

In the Land Use section, the wording would be split up as follows:

Predominant land uses- Angie Turner

Housing stock and HNA- Councillor Hawley

Community facilities- Andrea Millington

Property and land prices- Councillor Hawley

Traffic data- Alistair McLoughlin-Goldstraw

Infrastructure- Alistair McLoughlin-Goldstraw

Hotel accommodation/ tourism and leisure- Sue Fletcher

Angie Turner to lead on the Environment section. There was discussion about the Local Green Spaces section; Hannah would email Angie the relevant information. A full audit would be needed. Angie, Sue, Andrea and Philippa would work on the designation of Local Green Spaces.

### **Part 3**

Sarah Haydon would develop this section on Community and Stakeholder Engagement; this would include a table of consultation opportunities.

### **Part 4**

Hannah Barter would draft planning policies within this section.

**7. Date of Next Meeting**

The group would need some time to pull their relevant sections together. The next meeting to consider draft sections would be **Wednesday 6 June 2018 at 6.30pm.**

The meeting closed at 8.10 pm

Signed ..... Date .....