

## **Biddulph Neighbourhood Planning Working Group Meeting Thursday 23 November 2017**

### **Attendees**

Councillor Dave Hawley	Biddulph Town Council- Chair
Councillor Graeme Court	Biddulph Town Council - Vice Chair
Councillor Wayne Rogers	Biddulph Town Council
Karen Harper	Resident
Bob Hart	Biddulph North Community Association
Sarah Haydon	Biddulph Town Council
Bill Hockey	Resident
Alistair McLoughlin-Goldstraw	Resident
Chris Perkin	Resident
Angela Turner	Resident
Philippa Walley	Resident

### **1. Apologies**

Councillor Jim Davies	Biddulph Town Council
Councillor Ken Harper	Biddulph Town Council
Councillor Liz Nicosia	Biddulph Town Council
Sue Fletcher	Poolfold Residents
Paul Kasperowicz	Resident

### **2. Declaration of Interests**

None declared

### **3. Accept Notes from last meeting**

Councillor Hawley read through the notes. The notes from the meeting held on 1 November 2017 were signed as an accurate record of the meeting.

### **4. Matters arising from last meeting**

Councillor Hawley gave an update on the Civic Committee's response to getting a Highways consultant to complete a review of the road system in the town. This would be funded through the regeneration budget.

Councillor Rogers had been pleased with the response from Councillors and felt this was a very positive step.

Sarah Haydon updated the group that it would be necessary to submit invoices to Locality to demonstrate that Urban Vision was completing work for Biddulph. It would then be possible to access the additional £6,000 Locality grant, which could fund further environmental mapping. All agreed that this was appropriate.

Councillor Hawley wondered whether it may be necessary to print more questionnaires; this could be done in the Town Council office.

Councillor Hawley will take questionnaires to the residential homes.

Sarah Haydon had met with the Schools Forum; the young people had excellent ideas about the development of the town centre. At the next meeting, in January, the young

people are going to create the 'future' town centre on large pieces of paper.

Sarah Haydon would send the questionnaire link to the schools so that they could circulate this with newsletters.

Councillor Hawley noted that all the winners of the postcard competition had received their prizes and there was a very positive write-up in the Biddulph Chronicle.

There was a discussion about the distribution of questionnaires. The South was done; Councillor Hawley and Philippa Walley were doing Biddulph Moor. Councillor Court would begin to work on the North of the town.

Sarah Haydon would continue to send reminders out to papers, radio stations, etc.

## **5. Christmas Lights Switch-On – advertising questionnaire?**

It was agreed that the postcards would be displayed in the reception of the Town Hall and there would be signs reminding people to complete the questionnaires. These would be viewed by families that were queuing to see Santa. It would not be necessary for members to attend as it would be difficult to engage with people in this environment.

There would also be a reminder over the PA system.

## **6. Use of Survey Monkey for inputting returned questionnaires**

Sarah Haydon gave an update on Survey Monkey and the possibility that analysis of all the questionnaires could be completed with this package; Survey Monkey is able to prepare reports. Sarah had shared this with Hannah Barter at Urban Vision and circulated an example of the excel sheet that could be presented. All agreed that paper copies of the questionnaire would be inputted directly into survey monkey.

Bill Hockey would look at the system to ensure it would be appropriate.

## **7. Housing Needs Assessment and Masterplan**

Councillor Hawley updated members that the Housing Need consultant was starting to work on the town.

There was a visit by the masterplan consultant the previous day. A number of issues had been discussed, such as shared space, traffic flow, pedestrianised areas, etc.

There was consideration about a workshop event and the group had some difficulties identifying a time before Christmas when this could happen. Thursday 7 December at 3pm would be possible. Sarah Haydon would go back and discuss this with Prati.

Hannah Barter also wished to catch up. Sarah would meet with Hannah separately and report back to the group.

## **8. Social media campaign- volunteers needed!**

Sarah Haydon updated the group that there were now 'My Biddulph' pages on Facebook, Twitter and Instagram. Work was continuing on the website. This was progressing well.

**9. Date of next meeting**

It was agreed that Friday 22 December would be the last day for the paper questionnaires, but the survey monkey page would be left open.

Sarah Haydon would ask Hannah when she needed the data.

The date of the next meeting will be Thursday 4 January 2018 at 6.30pm

The meeting closed at 8.15 pm

Signed ..... Date .....