

Biddulph Town Council



9 September 2015

Dear Councillor

There will be a meeting of the Town Council at **7.00 pm on Tuesday 15 September 2015**. Minutes of the last meeting are enclosed and the Agenda is set out below.

*Councillors shall be entitled to have an item of business included in the Agenda of the next meeting of Council and its Committees, provided that notice of the business to be included is given **in writing** to the Chief Officer no later than seven working days before the date of the next meeting.*

Yours sincerely

K S Thacker
CHIEF OFFICER

A G E N D A

1. PUBLIC PARTICIPATION

- a) Rachel Butcher, Programme Manager of Staffordshire Safety Net CIC, wishes to inform members of a detached youth work programme currently being provided in Biddulph on Friday evenings
- b) PCSO's report

2. DECLARATIONS OF INTEREST

- a) To declare any Disclosable Pecuniary Interests & Dispensations: to discuss and vote on the issue of whether all members should be granted a Dispensation for the term of this Council in relation to the setting of the Precept, as all members who pay Council Tax would have a Disclosable Pecuniary Interest (DPI) (*See attached papers*)
- b) To declare any Other Disclosable Interests

3. APOLOGIES

4. MINUTES

- a) To approve and sign the Minutes of the meeting of the Town Council held on 18 August 2015
- b) To receive the Minutes of the General Purposes Committee meeting held on 18 August 2015
- c) To receive the Minutes of the Human Resources Committee meeting held on 26 August 2015 (***Please note that Minute 10(c) invites all Town Council members to submit questions, prior to the next meeting on 30 September. Please submit by 28 September***)
- d) To receive the Minutes of the Planning Committee Meeting held on 8 September 2015
- e) To receive the Minutes of the Civic Committee Meeting held on 8 September 2015

5. MAYOR'S COMMUNICATIONS



Biddulph Town Council
Town Hall, High Street, Biddulph, Staffordshire Moorlands ST8 6AR

Please reply to the Chief Officer
Tel: 01782 297845 Fax: 01782 297846
e: biddulph@staffordshire.gov.uk www.biddulph.co.uk

6. YOUTH ADVISOR MEETING REPORT

Next meeting 20 October

7. ACCOUNTS & FINANCE

a) The following accounts were received for payment:

V Brown - Market Day Organiser	50.00
Market float, inc stall construction	157.65
V Brown - Events Director	743.33
Starprint – car boot banner	36.00
Heads (Congleton) Ltd – market/car boot advert	28.08
Biddulph in Bloom – 2 nd grant payment	5,000.00
Viking – stationery/postage	155.24
Grant Thornton – audit fee	960.00
R Mitchell – structural survey, footbridge on FP 87	200.00
B Carter – Woodhouse burial ground gates	40.00
D W Lovatt – 2 nd half of burial grounds maintenance contract	5,821.00
Severn Trent – Town Burial Ground	99.91
AJ Environmental – annual mole control contract, Woodhouse site	280.00
Staffordshire Playing Fields Association – subscription	15.00
HM Revenue & Customs (to be paid by direct debit 5/10/15)	1,689.07
Salaries	4,200.83
Staffordshire Pension Fund	1,638.54

b) Supplementary accounts (to be tabled)

c) Neighbourhood Plan

To discuss the allocation of a budget of up to £500 to cover initial costs in the development of the Biddulph Neighbourhood Plan

d) Audit of Accounts for year ended 31 March 2015

To receive the Notice of Conclusion of Audit and the External Auditor's certificate and opinion
– no matters reported

e) Biddulph in Bloom End of Year Accounts

Accounts for year ended 31 January 2015 received

*K S Thacker
9 September 2015*