



*Sadly our year as Mayor and Mayoress has come to a close. It has been an amazing year!*

*Jan and I have been very proud to have been ambassadors for this town and have attended many functions in the Town, the Moorlands, Staffordshire and Cheshire. We have been delighted to confirm what we already suspected, that is there is a tremendous community spirit within the Town. Organisations exist for young and old and we can only try to encourage you to become members or indeed form your own.*

*With the completion of Sainsbury's and the opening of Ugo, plus the regeneration money and the continued efforts of Biddulph in Bloom, under the leadership of Hilda Sheldon; the town has never looked better.*

*Our charity this year was the uniformed youth groups of Biddulph and we are very pleased to announce that a sum of over £7500 has been distributed to these groups. Sainsbury's alone contributing over £1800.*

*Speaking of youth groups, with the help of colleagues on the Town Council, the formation of the young people's Council and their representatives, who will be known as Youth Advisors, is well under way, and direct elections will take place this Autumn in the respective schools and organisations.*

*Finally could we take this opportunity of thanking all the people of Biddulph who have given their support and made financial contributions throughout the year.*

## **A brief summary of the work of the Council this year:**

- New meeting format developed further to give direct access and participation by members of the public (eight Town Meetings held)
- Over £50,000 of grant assistance awarded to local community groups, including £20,000 to the Citizens Advice Bureau to support its valuable work in the community
- £15,500 to Biddulph in Bloom
- Practical & financial support for the Biddulph Festival events – including the 1942 Big Band Dance; Art at the Arms; Rock on the Rocks; Folk in the Park; Biddulph by the Sea; BRIC Fun Day & many others
- Further development of town events through the Events Director project
- Supported the Biddulph Music Festival
- Organised the Lengthsman scheme – mainly footpath, road signage, verge & ditch clearance work
- Assisted the Biddulph Moor Community Action Group
- Regeneration partner (with District Council & County Council)
- 2011 calendar produced to further local tourism, plus postcards, mugs and other items
- Maintained the website – [www.biddulph.co.uk](http://www.biddulph.co.uk), plus developed facebook & twitter pages
- Produced the newsletter – the Reporter
- Remembrance Sunday – support & refreshments
- Christmas – lights in town centre & Biddulph Moor tree; switch-on event, Christmas market and fair, in partnership with Biddulph Business Chamber
- Sponsor for Rotary's Santa Sleigh
- Town Burial Ground maintenance and improvement work carried out throughout the year
- Maintenance of allotment sites at Moorland Road and Park Lane throughout year
- Ongoing staff and councillor professional training, including attendance at conferences and seminars
- In addition to all of the above, Town Council is represented on many outside bodies and members attended meetings throughout the year, reporting back to Council.

**Councillor Roger Deane**  
Mayor of Biddulph 2010-2011

## ANNUAL REPORT OF THE INTERNAL AUDITOR TO BIDDULPH TOWN COUNCIL 2010/11

### Introduction

An internal audit of Biddulph Town Council for the year ended 31st March 2011 has been undertaken.

### Scope & Objectives

The audit was undertaken to identify and establish the following objectives.

- Appropriate books and records have been maintained during the year
- The Council approves payments and invoices support these.
- VAT is accounted for properly
- An appropriate Risk Assessment is undertaken
- The precept is calculated using an adequate budgetary process and progress against budget is monitored regularly.
- All expected income was received and recorded correctly.
- Council approves employee salaries.
- An appropriate register of assets is maintained.
- A Year-End bank reconciliation is prepared which is complete and balances.
- The year-end accounts are prepared correctly.

Audit tests as suggested by the Audit Commission in section 4 of the Annual Return were carried out along with a review of the internal financial controls to enable the above objectives to be satisfactorily tested.

### Recommendations

No recommendations were raised.

### Conclusion

From the audit work performed the objectives of the audit were achieved. All books and records were maintained to a high standard by Chief Finance Officer and Officer to the Council

HJ Daniels ACA MIIA ACIB (Dip)

## FINANCIAL STATEMENT 2010 - 2011

