

# Biddulph Town Council



6 December 2017

Dear Councillor

You are summoned to attend a meeting of the Town Council at **7.00 pm** on **Tuesday 12 December 2017** in the Council Chamber, Biddulph Town Hall, at which the following business will be transacted. Any Councillor unable to attend should forward their apologies either to the Chief Officer or the Mayor.

Yours sincerely

SM Haydon  
CHIEF OFFICER

## Members of the public and press are welcome to attend

### A G E N D A

#### 1. PUBLIC PARTICIPATION

*The meeting to adjourn for up to 20 minutes (Standing Order 1d-f) to allow for public participation. Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Mayor. Members of the public wishing to raise issues which are not on the Agenda should notify the Chief Officer five working days before the meeting. Members of the public may not take part in the Council meeting itself.*

None

#### 2. APOLOGIES

To receive apologies and approve reasons for absence.

#### 3. DECLARATIONS OF INTEREST

- a) To declare any Disclosable Pecuniary Interests & Dispensations
- b) To declare any Other Disclosable Interests

#### 4. MINUTES

- a) To approve and sign the Minutes of the meeting of the Town Council held on 21 November 2017
- b) To approve and sign the Minutes of the General Purposes Committee meeting held on 21 November 2017
- c) To approve and sign the Minutes of the Human Resources Committee meeting held on 4 December 2017



**Biddulph Town Council**  
Town Hall, High Street, Biddulph, Staffordshire Moorlands ST8 6AR

Please reply to the Chief Officer  
Tel: 01782 297845 Fax: 01782 297846  
e: [biddulph@staffordshire.gov.uk](mailto:biddulph@staffordshire.gov.uk) [www.biddulph.co.uk](http://www.biddulph.co.uk)

- d) To receive the Minutes of the Planning Committee meeting held on 5 November 2017  
 e) To receive the Minutes of the Civic Committee meeting held on 5 November 2017

**5. MAYOR'S COMMUNICATIONS**

**6. REPORT ON THE MEETING OF THE SCHOOL COUNCIL- NEW ARRANGEMENTS FOR ENGAGING WITH YOUNG PEOPLE**

**7. TO APPROVE THE RECOMMENDATION FROM THE HUMAN RESOURCES COMMITTEE:**

The Events and Partnerships Officer's contract was reviewed at the Human Resources Committee meeting on 4 December 2017. The Human Resources Committee considers that this position should be retained. Town Council resolved on 21 February 2017 that following ongoing review, the position may be extended if it met the requirements of the Town Council. The Human Resources Committee considers that a permanent contract should be offered to the current postholder, for 22 hours per week beginning in March 2018.

**8. ACCOUNTS & FINANCE**

**a) The following accounts were received for payment:**

Expenditure in excess of £500

Biddulph in Bloom - 3 <sup>rd</sup> of 4 grant awards	6250.00
Protech Electrical Limited	
Installation and removal of Christmas Lighting 67% of costs as agreed 2 digital timers	11205.20
Installation and removal of Christmas Lighting 33% of costs as agreed Storage of decorations	6922.72
SMDC	
Service charge for accommodation at Biddulph Town Hall - Including claim for under recovery from previous year	22081.71
Election recharge 3 of 4 payments	5016.02

Expenditure below £500

Brian Carter un/lock gate at Woodhouse Burial Ground	40.00
Heads (Congleton) Ltd - Advert for Lights Switch on event	180.00
- Advert for Moor switch on event	72.00
Councillor W Rogers - Gloves and fuel for generator at switch on event	12.99
Knypersley First School - Contribution to lantern parade materials	25.00
Knypersley Nursery - Contribution to lantern parade materials	25.00
Market imprest	180.00
Tidysite Skip Services Ltd - Empty bin at Woodhouse Burial Ground	19.80
Waterplus - Water used at Woodhouse Burial Ground	12.58
- Water used at the Town Burial Ground	45.58
Kalamazoo Direct - 4 packs of Minute Paper	220.22
Kent County Council - Photocopier charges July to October 2017	120.19
Sarah Haydon	
Picture hanging D-rings for Mayoral photographs	7.99

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Wire for picture hanging	3.18
HDMI cable for new monitor for Events and Partnerships Officer	10.00
Refreshments for volunteers at lights switch on events	57.75
Neighbourhood Plan questionnaire advertising	6.88
Megaphone for use at events	9.15
Refreshments for Country Park event 29 November 2017	44.15
Refreshments for market stall erectors	12.00
J Hancock	
Materials for decorating lights switch on box	
Cling film to wind/waterproof ends of stalls at switch on event	19.80
J Gaunt - Postage stamps and posting of calendars as requested	23.58
<u>Credit card payments</u>	
Argos - Christmas Tree and decorations in foyer	47.98
Christmas tree lights	19.98
V safety - 53 hi vis vests for use at switch on and available for other events	60.42

## **b) Supplementary accounts (to be tabled)**

*SM Haydon*

*6 December 2017*

*The Mayor invites all Councillors to remain at the close of the evening's business for festive refreshments.*



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