

Biddulph Town Council



15 November 2017

Dear Councillor

You are summoned to attend a meeting of the Town Council at **7.00 pm** on **Tuesday 21 November 2017** in the Council Chamber, Biddulph Town Hall, at which the following business will be transacted. Any Councillor unable to attend should forward their apologies either to the Chief Officer or the Mayor.

Yours sincerely

SM Haydon
CHIEF OFFICER

Members of the public and press are welcome to attend

A G E N D A

1. PUBLIC PARTICIPATION

The meeting to adjourn for up to 20 minutes (Standing Order 1d-f) to allow for public participation. Residents are invited to give their views and question the Town Council on issues on this agenda, or raise issues for future consideration at the discretion of the Mayor. Members of the public wishing to raise issues which are not on the Agenda should notify the Chief Officer five working days before the meeting. Members of the public may not take part in the Council meeting itself.

None

2. APOLOGIES

To receive apologies and approve reasons for absence.

3. DECLARATIONS OF INTEREST

- a) To declare any Disclosable Pecuniary Interests & Dispensations
- b) To declare any Other Disclosable Interests

4. MINUTES

- a) To approve and sign the Minutes of the meeting of the Town Council held on 17 October 2017
- b) To approve and sign the Minutes of the Finance Committee meeting held on 17 October 2017
- c) To receive the Minutes of the Planning Committee meeting held on 14 November 2017
- d) To receive the Minutes of the Civic Committee meeting held on 14 November 2017



Biddulph Town Council
Town Hall, High Street, Biddulph, Staffordshire Moorlands ST8 6AR

Please reply to the Chief Officer
Tel: 01782 297845 Fax: 01782 297846
e: biddulph@staffordshire.gov.uk www.biddulph.co.uk

5. **MAYOR'S COMMUNICATIONS**
6. **TO CONSIDER THE FUTURE OF YOUTH ADVISORS MEETINGS AND REPORT ON MEETING WITH THE BIDDULPH HEADS- CHIEF OFFICER**
7. **TO RESOLVE THAT THE MEETING DATES IN DECEMBER ARE AMENDED FROM THOSE SET OUT AT THE ANNUAL MEETING OF THE TOWN COUNCIL:
Committee meetings will be held on Tuesday 5 December 2017 and Town Council to take place on Tuesday 12 December 2017.**
8. **REVIEW OF COMMITTEES
Councillors to note that a review of Committee structures has commenced;
recommendations to be presented to the Human Resources Committee in December 2017**
9. **STAFFORDSHIRE COUNTY COUNCIL RIGHTS OF WAY CONSULTATION
To receive an update from Councillor Lovatt, Chair of the Footpaths Sub-Committee and to consider an appropriate response from the Town Council (draft letter to be tabled).
Further information on the consultation can be found at:
<https://www.staffordshire.gov.uk/environment/Rights-of-Way-Consultation.aspx>**
10. **ACCOUNTS & FINANCE**

a) The following accounts were received for payment:

Expenditure in excess of £500

Viking – office supplies including envelopes for Neighbourhood Plan	750.02
Colin Hibbert – decorate Council Chamber	575.00

Expenditure below £500

Motor Insurance for tractor – Artisan Market	117.03
Market imprest	180.00
Councillor Davies repairs to trailer Artisan Market 11.59	
Transformer for lights switch on 75.59	87.18
Brian Carter – lock and unlock Woodhouse Burial ground gates	40.00
Tidysite Skip Services Ltd - Empty waste skip at Woodhouse	19.80
Councillor Hawley – travel to SMDC Parish Association – Leek	9.00
Councillor Hawley – reimburse for Neighbourhood Plan prize winners	62.50
Royal Mail Group Ltd – license for Neighbourhood Plan	114.00
CJ Skelhorne – repair to Deputy Mayor pendant	245.00
S Haydon – refreshments for Remembrance Sunday	24.80
Royal British Legion Poppy Appeal – wreath for Remembrance Sunday	25.00
Churnet Valley Garden Furniture – 8 barrier posts and 40m rope	372.00
Landale Fencing – investigative work re drains in burial ground	180.00
Market imprest - Christmas Market stall construction	270.00
N power - Christmas Lights standing charge	16.56
SLCC – 2 books: Alcohol and Entertainment Licensing; Highways Law	59.05
Staffordshire Parish Councils Association - budget training	20.00

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Credit card payments

Amazon - picture hanging wire for Mayoral photos	3.18
Amazon – picture hooks for Mayoral photos	7.99
Shutterstock 1 st monthly payment	19.00
e-buyer – monitor	88.95
Bill and Ben - skip at Park Lane Allotment site	195.00

b) Supplementary accounts (to be tabled)

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