

# Biddulph Town Council



## APPLICATION FOR PERMISSION TO INTRODUCE A MEMORIAL INTO THE BURIAL GROUNDS

All sections must be completed. Please include payment with this application.

To be signed by the applicant (**who must be the next of kin and the same individual that completed the Notice of Interment form**)

Name .....

Address .....

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Post Code .....

Telephone Number .....

Relationship to the deceased person .....

**Name of the deceased person** .....

Date of death .....

Plot Number .....

Name of Monumental Mason .....

Address .....

Telephone number .....

### Details of the desired memorial:

Wording of the inscription .....

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Type of stone ..... Colour .....

Height ..... Width ..... Thickness .....

Drawing of proposed Memorial and method of fixing

I apply for consent to introduce this memorial into the churchyard and declare that:

1. **I have read the Rules relating to the Town Burial Ground and accept the terms and conditions laid down by the Town Council;**
2. All the statements to be inscribed on the memorial (for example names and dates) are accurate;
3. I apply to the Registrar to grant permission for the memorial herein described and I undertake that if permission is granted the memorial will be erected in exact conformity with that description. If consent is granted, its design will not be altered prior to it being erected unless I have received further consent for such alteration;
4. I confirm that the size of the headstone shall not exceed 90cm (36") in height, 75cm (30") in width, 10cm (4") in depth, and that the size of the slabstone shall not exceed 105cm (42") x 60cm (24");
5. I further undertake to indemnify the Registrar against all costs and expenses to which the Town Council may be put in respect of any deviation from the undertaking numbered 3 above;
6. I understand that the Memorial must be erected in accordance with the National Association of Memorial Masons code of working practice, by a Memorial Mason who is a member of the Biddulph Town Council Registration Scheme;
7. All new Memorials are subject to a five yearly inspection which will be arranged by the Registrar.

Date ..... Signed .....  
Applicant

We undertake to abide by the above

Date ..... Signed .....  
Monumental Mason

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For use by the Registrar

**PERMIT**

The Registrar will indicate below whether or not they are able to authorise the introduction into the Burial Ground of the memorial described herein and will sign the forms, returning one copy to the applicant and retaining the other.

Date ..... Registrar .....

Revised July 2016