

Biddulph Town Council



NOTICE OF INTERMENT

This notice is to be delivered to the address below **at least 48 hours prior to the interment.** Failure to do so may result in a Late Paperwork Fee and may delay the date of interment. All sections must be completed. Please include payment and either the Certificate of Cremation or the Certificate for Burial with this notice.

Details of the deceased

Full name including title

Previous Surname/s (if any)

Permanent Address

Occupation (before retirement)

Address where death occurred

Date of Birth

Date of Death

Age

Marital status at time of death

Funeral Arrangements

It is the responsibility of the Funeral Director to make arrangements directly with an approved grave-digger.

Date of Interment

Time of arrival at Cemetery

Name of Funeral Director

Telephone number

Address

Signature

Date

Details of Next of Kin/Executor

Full name including title

Address

.....

Telephone number

Email address

Relationship to Deceased

I am aware that Woodhouse Burial Ground is a lawned burial ground and memorials will be fixed back-to-back onto concrete rafts between the sections, with mown grass in between. I confirm that I have discussed the implications of this with the Funeral Director.

I have read the Rules relating to the Burial Grounds and accept the terms and conditions laid down by the Town Council.

Signature

Date

Details for Re-opening of Grave

Name/s of person/s buried there

Date/s of previous interment/s

Other Information

In accordance with our responsibility under the Data Protection Act, you should be aware that the personal information you are giving will be held and may be passed to other Council Departments. We may share your information with external organisations or individuals where we have a legal obligation so to do, for example to prevent and detect fraud and corruption.

We will not use your personal information for direct marketing purposes, unless we have specifically informed you that we will.

Revised July 2016

Biddulph Town Council
Town Hall, High Street, Biddulph, Staffordshire Moorlands ST8 6AR

Please reply to the Chief Officer
Tel: 01782 297845 Fax: 01782 297846
e-mail: biddulph@staffordshire.gov.uk

www.biddulph.co.uk

